



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

October 21, 2019

Board of Trustees

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti, Jr., Member

Matt Hester, Member

Robin Cartee, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, October 21, 2019

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present

Absent

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Matt Hester, Member

Robin Cartee, Member

Ricardo Mendez, Student Board Member

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

*B) Student Discipline Pursuant to California Education Code Section 48900
Student ID No. #201920/5306-0583*

C) Consider Readmission of Student 201920-5306-3188

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – October 21, 2019
AGENDA PAGE 2**

6. RECOGNITION

- A) *Character Trait of the Month - Courage*
Finley – Mrs. Perez, Pine – Mrs. Harrison, HMS – Mr. Velazquez, HHS – Mr. Arevalo

7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*

8. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Student Representative
Governing Board
Assistant Superintendent
Superintendent*

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) *Adoption of Minutes: September 16, 2019* *Pgs. 2-4*
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) *Warrant Orders week beginning 9/19/19 to week ending 10/10/19* *Pgs. 6-17*
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) *Extra Duty Assignments* *Pg. 19*
2) *Classified Employment* *Pg. 20*
3) *Coaching Assignments* *Pg. 21*
4) *Migrant Employment* *Pg. 22*

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – October 21, 2019
AGENDA PAGE 3**

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) *Donation from DonorsChoose.org to HHS Stem program of 3 Full HD Laptops* Pg. 24
- 2) *Finley Fundraisers for 2019-2020 school year.* Pg. 25
- 3) *HHS Fundraisers for 2019-2020 school year.* Pgs. 26-28
- 4) *MOU & Agreement between HUSD & Math Shelf Startup Funding Program* Pgs. 29-31
- 5) *MOU & Agreement between HUSD & Clinicas de Salud for the Electronic Breast Pump for Pregnant and Parenting Teens at HHS* Pgs. 32-33
- 6) *Out of State Apple ConnectEd Leadership and Learning Academy Conference in Phoenix, AZ on November 7-10, 2019 for Brian Phillips and another teacher.*
- 7) *Imperial County SELPA Community Advisory Committee* Pg. 34-35
- 8) *Quarterly Report on Williams Uniform Complaints* Pg. 36
- 9) *Registration fees for Holtville Green & Gold Hall of Fame Banquet*
- 10) *MOU & Agreement between HUSD & ICOE Curriculum Dept. to provide NGSS Professional Development to Teachers.* Pg. 37
- 11) *Vista Sands Annual Services Agreement* Pgs. 38-44
- 12) *American National Red Cross Facility Use Agreement* Pgs. 45-48

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ -

10. INFORMATION ITEMS

- A) Presentation of Holtville's Dashboard by Mr. Drye.*
- B) Mr. Arevalo will give an update on the Dual Enrollment with IVC.*

11. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) Board approval to allow Tatiana LeDoux to provide Speech Therapist Services in grades K-12 for the District on a Variable Term Waiver for the 2019-20 school year (Mr. Ruiz)*
Motion: _____ Second: _____ Aye: ____ Nay: ____ Vote: ____
- B) Board approval to allow Mabel Garcia to teach grades 6-8 SDC/RSP at Holtville Middle School on a Provisional Internship Permit (PIP) for the 2019/20 school year (Mr. Ruiz)*
Motion: _____ Second: _____ Aye: ____ Nay: ____ Vote: ____ -
- C) Proposal/Agreement with Jack Schreder & Associates, Inc. to Prepare Developer Fee Justification Study (Mr. Wells) Pgs. 50-68*
Motion: _____ Second: _____ Aye: ____ Nay: ____ Vote: ____ -

12. FUTURE BOARD MEETING DATE

Monday, November 18, 2019 is the next Regular Board Meeting

13. ADJOURNMENT

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – September 19, 2019**

{Page 1 of 3}

The Board of Trustees of the Holtville Unified School District met in a Regular Session on June 17, 2019, at the Holtville Unified School District Board Room, 621 East Sixth Street, Holtville, California. The meeting was called to order at 5:09 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Matt Hester, Member; Robin Cartee, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBER ABSENT: None

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed session in accordance with Government Code 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION

In: 5:11 p.m. **Out:** 6:10 p.m.

Nothing to report

ADMINISTER OATH OF OFFICE

Oath of office was administered by Administrative Assistant, Ann Heraz to the new Student Board Member Ricard Mendez.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

None

COMMUNICATIONS FROM THE SCHOOL DISTRICT

Student Representative Ricardo Mendez reported on HHS sports and activities.

All members of the Governing Board congratulated and welcomed Ricardo Mendez and the new Student Representative. Mr. Garewal added that he wanted to thank the HUSD Administrative staff that handled the accident with the HHS Girls Volleyball team.

Mr. Ruiz announced that the new air conditioned bus was used by the HHS Football team to go to Yuma, AZ.

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Hester, Second by Trustee Abatti to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of minutes: August 19, 2019. FINANCE AND BUSINESS – Warrant orders week beginning 8/29/19 to week ending 9/12/19. PERSONNEL SERVICES – Extra Duty Assignment of Patricia Ramos, Finley ASB Advisor; Brenda Villegas, Finley Yearbook Advisor; Nancy Perez, Finley 4th grade Dual after school tutoring; Selenia Herrera, Finley 1st grade Dual after school tutoring; Fernando Acosta; Finley 5th grade Dual after school tutoring; Nayeli Garcia; Finley 3rd grade Dual afterschool tutoring; Alicia Arevalo, HHS ASB Director; Alfredo Guzman, HHS Yearbook Advisor; Yvonne Moreno, Chorus & Music Director; James Anderholt, HHS Math Teacher during prep; Robert Moedano, HHS Math Teacher during prep; Diana Reyes; HMS ASB Advisor; Lee Quarcelino, Pine Soccer Coach; Samantha Williams; Pine Girls Volleyball Coach; Brian Phillips, Pine ASB Advisor/Technology Support; Vivian Gonzalez, Pine Yearbook Advisor. Classified Resignation of Yahayra Carvajal, Finley Paraprofessional; Denisse Morales, Finley Paraprofessional; Rosalia Hernandez, Finley Paraprofessional. Certificated Maternity Leave of Aileen Zevada, Finley Teacher. Classified Maternity Leave of Valerie Velasco, Finley Paraprofessional. Classified Employment for 19/20 of Norma Rodriguez, HMS SPED Paraprofessional; Rocio Aguilar, Finley Yard Duty/Pupil Supervisor; Jazmine Mendoza-Ramirez, HHS AVID Tutor; Brianna Delgadillo, HHS AVID Tutor; Sebastian Quintero, HHS AVID Tutor; Brianna Duarte, HHS AVID Tutor; Marilyn Ceceno, HHS AVID Tutor; Alberto Romo, HHS AVID Tutor. Certificated Employment for 19/20 of Rebecca Martinez, Finley School 2nd grade Teacher. Coaches for 19/20, Jose Sierra, HMS Soccer Coach; Nicole Smith, HMS Volleyball Coach. GENERAL BUSINESS – 80 bales of alfalfa donation from CAHay to HHS FFA; Gift card donation from Harbor Freight to HHS FFA; MESA Program Participation Agreement for 2019-20; HMS Fundraisers for 19/20 school year. MOU & Agreement between HUSD & Cal State Teach to provide Student Teacher Placements to University Students. MOU & Agreement between HUSD & Cal State Teach for the Employment of University Students who have an Intern Credential. Out of State Apple ConnectEd Leadership and Learning Academy Conference in Phoenix, AZ on November 7-10, 2019 for Mrs. Harrison and 2 Pine School teachers. MOU between HUSD & ICOE Regarding Holtville Middle School's Participation in the ASES Consortium. All passed by unanimous vote Ayes 5 Nays 0 Vote 5-0.

INFORMATION ITEMS

Mr. Velasquez announced the new elective Ag class offered to students at HMS. Lindsay Cox and Jennifer Sutter presented information on the end goal as well as setting up for success. The Ag class will be offered during 8th & 9th periods. The HMS students will be able to participate in the County Fair and several field trips will be planned.

Technology Director, Anthony Martinez gave a quick update on the recent technology purchases. All of the equipment has been installed. A Firewall has been deployed. 70% of the old servers have been migrated. 100% should be migrated by October. The fiber lines going out to Pine school need to be updated. IVTA with ICOE is responsible for that issue.

PUBLIC HEARING

Board Resolution regarding sufficiency of Instructional Materials for the 2019/20 school year.

ACTION/DISCUSSION ITEMS

Moved by Trustee Abatti, seconded by Trustee Cartee, to approve Board Resolution #19/20-003 Regarding Sufficiency of Instructional Materials. Mr. Ruiz has verified with administration that all instructional materials have been put in place at each school site. Passed by roll call votes Grizzle: Aye; Garewal: Aye; Abatti: Aye; Hester: Aye; Cartee: Aye. Preferential Student Vote: Aye. Moved by Trustee Garewal, seconded by Trustee Hester to approve ESR Construction bid of \$70,832.00 for Concrete Demolition and Building Pad Construction for the HMS Gymnasium Project. Mr. Wells announced that ESR was the only bid, approved by unanimous votes, 5 Ayes, 0 Nays, Vote 5-0. Moved by Trustee Garewal, Seconded by Trustee Cartee to approve Board Resolution #19/20-004 to adopt the GANN Limit. Mr. Wells explained that it is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation and population (ADA). Passed by roll call votes Grizzle: Aye; Garewal: Aye; Abatti: Aye; Hester: Aye; Cartee: Aye. Preferential Student Vote: Aye. Moved by Trustee Hester, Seconded by Trustee Garewal to approve Board Resolution #19/20-005 to Committing End Fund Balance for the Adult Ed Fund. Passed by roll call votes Grizzle: Aye; Garewal: Aye; Abatti: Aye; Hester: Aye; Cartee: Aye. Preferential Student Vote: Aye. Moved by Trustee Cartee, seconded by Trustee Garewal to approve the 2018-19 Unaudited Actuals/2019-20 First Budget Revision Report. Mr. Wells provided a report of the District's actual revenues and expenditures for the 2018-19 school year, adjusted for all known accruals. Also provided was the 2019-20 Budget projections, and the District's best estimates for the coming year with updated staffing information, approved by unanimous votes, 5 Ayes, 0 Nays, Vote 5-0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: October 21, 2019

ADJOURNMENT The meeting adjourned at 7:10 p.m.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

County Check Register

Bank Account COUNTY - County

ReqPay94a

Register 000064 - 10/10/2019

Payee

Cancel Register (Date)

Fund

Amount Status

Number

Bank Account COUNTY - County, Register 000064, Dated 10/10/2019

20065808	56.10	Printed	130	ALSCO AMERICAN LINEN (000024/1)
20065809	220.48	Printed	010	AVILA, DAVID (000510/1)
20065810	750.00	Printed	010	BANK OF NEW YORK MELLON TRUST CORPORATE TRUST, N. CALIFORNIA (0000E
20065811	275.00	Printed	010	CALIFORNIA INTERSCHOLASTIC FED (000080/2)
20065812	1,612.78	Printed	130	CENTRAL PRODUCTS LLC (000811/1)
20065813	9,373.49	Printed	010	CITY OF HOLTVILLE (000102/1)
20065814	1,120.83	Printed	010	COSTCO (000110/1)
20065815	247.00	Printed	010	COUNTY MOTOR PARTS (000111/2)
20065816	1,038.00	Printed	010	DAVID WEST INSURANCE (000121/1)
20065817	6,079.55	Printed	010	DELL MARKETING LP (000126/1)
20065818	1,060.80	Printed	130	DOMINOS PIZZA (000142/1)
20065819	396.18	Printed	010	EAN SERVICES, LLC (000688/2)
20065820	200.00	Printed	010	FLORES,XOCHITL (000528/1)
20065821	49.99	Printed	010	FLORENSIC DRUG TESTING (000162/1)
20065822	4,456.62	Printed	010	FULTON DISTRIBUTING CO (000168/1)
20065823	324.84	Printed	010	Garcia, Sarah K (000170/1)
20065824	4,873.53	Printed	010	H B PETROLEUM IN C (000189/1)
20065825	316.20	Printed	010	HERAZ, ANN (000689/1)
20065826	1,969.54	Printed	130	HOLLANDIA DAIRY, INC (000608/1)
20065827	65.00	Printed	010	IMMEDIATE FAMILY MEDICAL CARE (000233/2)
20065828	125.00	Printed	010	IMPERIAL COUNTY SCHOOL BOARDS (000220/1)
20065829	300.00	Printed	010	IMPERIAL SECTION FFA (000223/1)
20065830	255.04	Printed	010	IMPERIAL STORES (000225/1)
20065831	345.02	Printed	010	IMPERIAL VALLEY PRESS (000230/1)
20065832	296.96	Printed	010	JOHNSTON, MYKELL (000663/1)
20065833	3,744.61	Printed	010	KONICA MINOLTA BUSINESS USA (000642/2)
20065834	133.98	Printed	010	LOPEZ,MARIA C. (000539/1)
20065835	200.00	Printed	010	MARQUEZ,RAMIRO (000551/1)
20065836	1,177.00	Printed	010	National Business Institute (000813/1)
20065837	127.15	Printed	010	NEW MANAGEMENT INC (000289/1)
20065838	22.57	Printed	010	PERMA BOUND (000304/1)
20065839	543.83	Printed	010	PLUMBMASTER (000310/1)
20065840	19.37	Printed	010	QUILL CORP (000318/1)
20065841	99.99	Printed	010	RABOBANK (000321/1)
20065842	16,979.00	Printed	010	RABOBANK NA (000322/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 10/10/2019, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

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3:30PM

030 - Holtville Unified School District

County Check Register

ReqPay94a

Bank Account COUNTY - County

Register 000064 - 10/10/2019

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000064, Dated 10/10/2019 (continued)					
20065843	2,128.84	Printed	010		Riverside Assessments, LLC (000817/1)
20065844	325.26	Printed	010		ROMANS WATER (000331/1)
20065845	180.00	Printed	010		ROTO ROOTER SEWER (000332/1)
20065846	521.64	Printed	010		RUIZ, CELSO (000576/1)
20065847	113.50	Printed	010		SC FUELS (000384/1)
20065848	172.50	Printed	010		SCRIPPS NATIONAL SPELLING BEE (000705/2)
20065849	5,362.65	Printed	130		SHAMROCK FOODS COMPANY (000356/1)
20065850	55.69	Printed	010		SIEGEL, MARY (000520/1)
20065851	164,333.89	Printed	010		SISC I (000361/1)
20065852	37.23	Printed	130		SPARKLETT'S WATERS (000370/1)
20065853	25.13	Printed	010		Sprint Communication Company (000816/1)
20065854	5,893.37	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
20065855	321.00	Printed	010		TERMINIX OF IMPERIAL VALLEY (000386/1)
20065856	60.54	Printed	010		THE LIBRARY STORE (000388/1)
20065857	605.11	Printed	010		Tommys Screen Printing (000395/1)
20065858	99.39	Printed	010		UNIFIRST CORPORATION (000727/1)
20065859	204.27	Printed	010		VALENZUELA, MARISELA (000585/1)
20065860	270.00	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
20065861	467.05	Printed	130		VILLALOBOS, CLAUDIA (000783/1)
20065862	818.42	Printed	010		WATER TREATMENT SERVICES (000483/1)
240,850.93			Number of Items	55	Totals for Register 000064

County Check Register

ReqPay94a

Org Summary

Holtville Unified School District

Check #

20065808 through

20065862 Total Count

55

\$240,850.93

ESCAPE ONLINE
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Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 10/10/2019, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Generated for Shelli Kirschner (SKIRSCHNER), Oct 9 2019

3:30PM

030 - Holtville Unified School District

County Check Register

ReqPay94a

Bank Account COUNTY - County

Register 000063 - 10/03/2019

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000063, Dated 10/03/2019					
20064875	199.33	Printed	010		ACOSTA, FERNANDO (000502/1)
20064876	200.00	Printed	010		AGUIRRE, LILLIAN (000503/1)
20064877	440.74	Printed	010		ALSCO AMERICAN LINEN (000024/1)
20064878	130.97	Printed	010		AUTO ZONE (000049/1)
20064879	10.00	Printed	010		Baja Desert Tire Co (000052/1)
20064880	1,386.00	Printed	010		CALIFORNIA AG TEACHERS ASSOC (000076/1)
20064881	1,904.28	Printed	010		CALIFORNIA SCHOOLS VEB (000083/1)
20064882	200.00	Printed	010		CASTILLO, BRENDA (000513/1)
20064883	403.69	Printed	010		CDE CASHIERS OFFICE (000095/1)
20064884	194.44	Printed	010		DEPAOLI, ANTHONY (000519/1)
20064885	404.02	Printed	010		DURAN, SANDRA (000517/1)
20064886	65.03	Printed	130		FBC OF HENDERSON LLC (000154/1)
20064887	355.06	Printed	130		FULTON DISTRIBUTING CO (000168/1)
20064888	198.77	Printed	010		GARCIA, NAYELI (000721/1)
20064889	200.00	Printed	010		GARCIA-MENDOZA, CHELSEA (000628/1)
20064890	199.89	Printed	010		GUZMAN, LILIAN (000525/1)
20064891	206.53	Printed	010		H B PETROLEUM IN C (000189/1)
20064892	200.00	Printed	010		HAYDEN, EULALIA (000538/1)
20064893	200.00	Printed	010		HOLDRIDGE, GLENDA (000536/1)
20064894	1,289.46	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
20064895	9,136.00	Printed	010		HOLTVILLE UNIFIED SCH DIST (000640/1)
20064896	200.00	Printed	010		IHIDY-CLAVIERIE, YVETTE (000512/1)
20064897	266.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
20064898	293.41	Printed	010		IMPERIAL STORES (000225/1)
20064899	200.00	Printed	010		IRUNGARARY, MARIA (000534/1)
20064900	199.13	Printed	010		KERNS, ASHLEY (000546/1)
20064901	499.96	Printed	010		LANSMAN, AMY (000545/1)
20064902	200.00	Printed	010		LEWIS, CARMEN (000543/1)
20064903	188.29	Printed	010		MANGE, MARCI (000553/1)
20064904	199.62	Printed	010		MARCUSON, CHRISTOPHER (000552/1)
20064905	188.05	Printed	010		Martinez, Rebecca (000814/1)
20064906	186.68	Printed	010		NEW MANAGEMENT INC (000289/1)
20064907	278.40	Printed	010		NO TEARS LEARNING INC (000809/1)
20064908	185.00	Printed	010		PADILLA JORGE F (000297/1)
20064909	154.30	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/2)

Register 000063 - 10/03/2019

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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20064910	85.73	Printed	010		PITNEY BOWES PURCHASE POWER (000308/1)
20064911	8,120.00	Printed	010		Precision Welding Fabrication (000805/1)
20064912	891.54	Printed	010		QUILL CORP (000318/1)
20064913	200.00	Printed	010		RAMOS, PATRICIA (000578/1)
20064914	52.00	Printed	010		ROMANS WATER (000331/1)
20064915	456.00	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
20064916	200.00	Printed	010		SERRANO LINDA (000572/1)
20064917	5,738.49	Printed	010		SERVPRO (000815/1)
20064918	1,187.68	Printed	130		SHAMROCK FOODS COMPANY (000356/1)
20064919	200.00	Printed	010		STIFF, LOVETTE (000590/1)
20064920	6,259.38	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
20064921	267.00	Printed	010		TEXTBOOK WAREHOUSE (000387/1)
20064922	200.00	Printed	010		TUMBAGA, NICOLE (000587/1)
20064923	200.00	Printed	010		UNDERWOOD, EMILY (000592/1)
20064924	200.00	Printed	010		UNDERWOOD, ELLEN (000586/1)
20064925	198.78	Printed	010		UNFIRST CORPORATION (000727/1)
20064926	200.00	Printed	010		VEGA, MARIA ELENA (000583/1)
20064927	833.62	Printed	010		Verizon Wireless Services LLC (000422/1)
20064928	652.00	Printed	130		VILLALOBOS, CLAUDIA (000783/1)
20064929	200.00	Printed	010		VILLAPUADA, JOSE (000624/1)
20064930	57.59	Printed	010		VILLAPUDUA, ANNETTE (000600/1)
20064931	200.00	Printed	010		VILLEGAS, BRENDA (000596/1)
20064932	4,622.04	Printed	010		VISION SERVICE PLAN (000424/1)
20064933	11,693.13	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
20064934	196.56	Printed	010		WILLIAMS, SAMANTHA (000593/1)
63,874.59		Number of Items	60	Totals for Register 000063	

Selection

Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 10/03/2019, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Generated for Shelli Kirschner (SKIRSCHNER), Oct 2 2019

030 - Holtville Unified School District

3:30PM

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County Check Register

ReqPay94a

Org Summary

Holtville Unified School District

\$63,874.59

60

20064934 Total Count

20064875 through

Check #

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 10/03/2019, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

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Generated for Shelli Kirschner (SKIRSCHNER), Oct 2 2019
3:30PM

County Check Register

ReqPay94a

Bank Account COUNTY - County

Register 000062 - 09/26/2019

Number	Amount	Status	Fund	Cancel	Register (Date)	Payee
Bank Account COUNTY - County, Register 000062, Dated 09/26/2019						
20063428	1,988.66	Printed	010			A T & T (000008/1)
20063429	669.66	Printed	010			ALSCO AMERICAN LINEN (000024/1)
20063430	129.00	Printed	010			ATS ENVIRONMENTAL INC. (000048/1)
20063431	18.30	Printed	010			AUTO ZONE (000049/1)
20063432	75.00	Printed	010			AVID CENTER (000050/2)
20063433	249.00	Printed	010			AVILA, DAVID (000510/1)
20063434	775.97	Printed	010			CALIFORNIA INTERSCHOLASTIC FED (000080/2)
20063435	721.79	Printed	010			Chambers, Karin (000612/1)
20063436	125.00	Printed	010			CITY OF HOLTVILLE (000102/1)
20063437	1,613.77	Printed	010			COSTCO (000110/1)
20063438	108.00	Printed	130			CULLIGAN WATER CONDITIONING (000115/1)
20063439	2,417.98	Printed	010			DAVID and SONS TRUCK REPAIR IN (000120/1)
20063440	301.55	Printed	010			DEL SOL MARKET (000125/1)
20063441	755.76	Printed	010			DELL MARKETING LP (000126/1)
20063442	1,339.16	Printed	130			DOMINOS PIZZA (000142/1)
20063443	55.30	Printed	130			FBC OF HENDERSON LLC (000154/1)
20063444	2,039.32	Printed	010			FOLLETT SCHOOL SOLUTIONS IN (000161/1)
20063445	6,250.00	Printed	010			Freckle Education (000684/2)
20063446	741.13	Printed	130			FULTON DISTRIBUTING CO (000168/1)
20063447	53.58	Printed	010			GAS COMPANY (000172/1)
20063448	595.09	Printed	010			GEORGES PIZZA (000177/1)
20063449	383.05	Printed	010			GOPHER SPORT (000181/1)
20063450	2,525.84	Printed	010			H B PETROLEUM IN C (000189/1)
20063451	150.00	Printed	010			HARISH GANESAN/ OPEB ACTUARIAL (000812/1)
20063452	606.15	Printed	010			HARRISON, PATRICA (000523/1)
20063453	3,073.65	Printed	130			HOLLANDIA DAIRY, INC (000608/1)
20063454	42.00	Printed	010			HOLTVILLE TACO SHOP (000199/1)
20063455	3,000.00	Printed	010			IMPERIAL COUNTY OFFICE OF ED (000218/1)
20063456	8.72	Printed	010			LEMUS, MARIO (000638/1)
20063457	148.40	Printed	010			LOPEZ, MARIA C. (000539/1)
20063458	200.00	Printed	010			MCALPINE, LORI (000555/1)
20063459	161.88	Printed	010			PERMA-BOUND (000304/1)
20063460	200.00	Printed	010			PHILLIPS, MARIA (000561/1)
20063461	185.56	Printed	010			PITNEY BOWES GLOBAL FINANCIAL (000307/2)
20063462	605.14	Printed	010			PITNEY BOWES PURCHASE POWER (000308/1)

County Check Register

ReqPay94a

Bank Account COUNTY - County

Register 000062 - 09/26/2019

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000062, Dated 09/26/2019 (continued)					
20063463	1,253.51	Printed	010		QUILL CORP (000318/1)
20063464	638.41	Printed	010		R S D (000320/1)
20063465	200.00	Printed	010		ROJAS, JOANN (000577/1)
20063466	68.00	Printed	010		ROMANS WATER (000331/1)
20063467	350.00	Printed	010		SAN DIEGO CO OFFICE OF EDUCATI (000334/1)
20063468	55.04	Printed	010		SC FUELS (000364/1)
20063469	5,877.77	Printed	010		SCHOOL OUTFITTERS (000347/1)
20063470	6,569.04	Printed	130		SHAMROCK FOODS COMPANY (000356/1)
20063471	149.60	Printed	010		SIEGEL, MARY (000520/1)
20063472	145.00	Printed	010		SINGH HECTOR (000360/1)
20063473	187.46	Printed	010		STANBURY UNIFORMS (000651/1)
20063474	4,021.35	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
20063475	95.99	Printed	010		THE LIBRARY STORE (000388/1)
20063476	320.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
20063477	165.00	Printed	010		Velazquez, Gerardo (000795/1)
20063478	78.00	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
20063479	609.75	Printed	130		VILLALOBOS, CLAUDIA (000783/1)
53,097.33		Number of Items	52	Totals for Register 000062	

County Check Register

ReqPay94a

Org Summary

Holtville Unified School District

Check #

20063428 through

20063479 Total Count

52

\$53,097.33

Selection

Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 09/26/2019, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

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030 - Holtville Unified School District

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3:14PM

Register 000061 - 09/19/2019

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000061, Dated 09/19/2019					
20062486	9,136.00	Printed	010		AirMedCare Network (000652/1)
20062487	55.56	Printed	130		ALSCO AMERICAN LINEN (000024/1)
20062488	173.45	Printed	010		AUTO ZONE (000049/1)
20062489	6,067.98	Printed	010		BSN SPORTS (000067/1)
20062490	535.00	Printed	010		CALIFORNIA ASSOCIATION FFA (000077/1)
20062491	21.52	Printed	010		COUNTY MOTOR PARTS (000111/2)
20062492	1,694.93	Printed	010		CURRICULUM ASSOCIATES (000116/2)
20062493	1,225.00	Printed	010		CURRIER and HUDSON (000117/1)
20062494	78.30	Printed	010		D LUPITAS RESTAURANT (000119/1)
20062495	54.00	Printed	010		DAVID WEST INSURANCE (000121/1)
20062496	69.32	Printed	130		DEL SOL MARKET (000125/1)
20062497	105.28	Printed	010		DELL MARKETING LP (000126/1)
20062498	181.70	Printed	130		FBC OF HENDERSON LLC (000154/1)
20062499	464.67	Printed	010		FOLLETT SCHOOL SOLUTIONS IN (000161/1)
20062500	72.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
20062501	474.64	Printed	130		FULTON DISTRIBUTING CO (000168/1)
20062502	164.05	Printed	010		GAS COMPANY (000172/1)
20062503	11,759.22	Printed	010		GIGA KOM (000179/1)
20062504	355.60	Printed	010		GUITAR CENTER STORES INC (000647/1)
20062505	1,716.63	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
20062506	16.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
20062507	49,108.49	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
20062508	253.48	Printed	010		IMPERIAL STORES (000225/1)
20062509	325.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
20062510	48.60	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
20062511	400.00	Printed	010		JOHNSTON, CARL J (000533/1)
20062512	191.28	Printed	010		LOBSTEIN, STEVEN (000542/1)
20062513	222.60	Printed	010		MEDICAL EYE SERVICES (000276/1)
20062514	64.94	Printed	010		MIGUEL MATA (000496/1)
20062515	523.57	Printed	010		PEARSON EDUCATION (000301/1)
20062516	200.00	Printed	010		QUARCELINO, LEE (000558/1)
20062517	1,611.23	Printed	010		QUILL CORP (000318/1)
20062518	295.00	Printed	110		SACRAMENTO COUNTY OFFICE OF EDUCATION (000790/1)
20062519	857.50	Printed	010		SALAZAR, MARTHA (000750/1)
20062520	456.00	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)

County Check Register

ReqPay94a

Bank Account COUNTY - County

Register 000061 - 09/19/2019

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000061, Dated 09/19/2019 (continued)					
20062521	2,288.78	Printed	130		SHAMROCK FOODS COMPANY (000356/1)
20062522	152,814.14	Printed	010		SISC I (000361/1)
20062523	260.16	Printed	010		SPARKLETT'S WATERS (000370/1)
20062524	4,931.09	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
20062525	40.00	Printed	010		TERMINIX OF IMPERIAL VALLEY (000386/1)
20062526	1,044.36	Printed	010		THE READING WAREHOUSE, INC (000744/1)
20062527	99.54	Printed	010		UNFIRST CORPORATION (000727/1)
20062528	158.90	Printed	010		Veliz, Lijana (000797/1)
20062529	309.75	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
20062530	439.75	Printed	130		VILLALOBOS, CLAUDIA (000783/1)
20062531	710.00	Printed	010		ZAMORAS BACKFLOW (000444/1)
252,075.01			46 Totals for Register 000061		

County Check Register

ReqPay94a

Org Summary

Holtville Unified School District

\$252,075.01

46

20062531 Total Count

20062486 through

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Generated for Shell Kirschner (SKIRSCHNER), Sep 18 2019

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030 - Holtville Unified School District

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: EXTRA DUTY ASSIGNMENTS
DATE: OCTOBER 21, 2019

The Board is requested to accept the following Extra Duty Assignments:

A)

1. Linda Serrano	First Grade Dual-EL Tutoring	Finley
2. Crystal Arias	Fourth Grade Dual-EL Tutoring	Finley
3. Brian Phillips	Technology Club	Pine
4. Shannon Lehman	GATE Program	Pine
5. Maria Phillips	After School Tutoring	Pine
6. Lee Quarcelino	After School Tutoring	Pine
7. Krystle VanHaren	Substitute After School Tutoring	Pine
8. Gina Wright	After School GATE/Honors Program	Pine
9. Michelle Johnson	Link Crew	HHS
10. Ellen Okada	Link Crew	HHS
11. Joe Escalera	Tutoring/Academic Support	Sam Webb

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2019/20
DATE: OCTOBER 21, 2019

The Board is requested to approve the following Classified Employment:

1. Aleyza Woolfolk	AVID Tutor	HHS
2. Maria Gisela Gutierrez	Paraprofessional (Sub)	Finley
3. Eileen Verdugo	Migrant Education Parent Liason	District
4. Erika Cuevas	Cafeteria Worker	District
5. Alexander Martinez	Cafeteria Worker	District
6. Betsy Gomez	Librarian	HMS
7. Eva Daniela Villegas	Paraprofessional	HMS
8. Nancy Franco	Paraprofessional	Finley

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHES FOR 2019-20 SCHOOL YEAR
DATE: OCTOBER 21, 2019

The Board is requested to approve the following Fall Coaches:

1. Ally Rolfe	B-Team Volleyball Coach	HMS
2. Ramiro Marquez	A-Team Soccer Coach	HMS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: MIGRANT EMPLOYMENT FOR 2019/20
DATE: OCTOBER 21, 2019

The Board is requested to approve the following Migrant Employment:

1. Nayeli Garcia	Migrant After School Program	Finley
2. Yurii Camacho	Migrant Speech/Debate Coach	Migrant Ed
3. Brenda Villegas	Migrant Speech Coach	Migrant Ed
4. Maria C. Lopez	Migrant Counselor/After School/Saturday Hours	Migrant Ed
5. Cecilia Mendez	Migrant Parent Advisor Meetings Aide	Migrant Ed
6. David Avila	Migrant Science/Math Saturday Program	Migrant Ed
7. Brenda Villegas	Migrant Work Study Program	Migrant Ed
8. Griselda Gallegos	Migrant School Readiness Program	Migrant Ed
9. Nancy Perez	Migrant School Readiness Program	Migrant Ed
10. Oscar Estrada	Migrant Work-Study Student	Migrant Ed
11. Mary Jane Supnet	Migrant Work-Study Student	Migrant Ed
12. Timotea Castro	Migrant Work-Study Student	Migrant Ed
13. Kimberly Carrasco	Migrant Work-Study Student	Migrant Ed
14. Kimberly Pantoja	Migrant Work-Study Student	Migrant Ed
15. Kayra Lopez	Migrant Work-Study Student	Migrant Ed
16. Leopoldo Ojeda	Migrant Work-Study Student	Migrant Ed
17. Jose Acosta	Migrant Work-Study Student	Migrant Ed
18. Victoria Camacho	Migrant Work-Study Student	Migrant Ed
19. Crystal Arias	Migrant After School Program	Finley
20. Keith Smith	Migrant Speech/Debate Coach	Migrant Ed
21. Lillian Aguirre	Migrant After School Program	Finley

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: HHS STEM PROGRAM DONATION
DATE: OCTOBER 21, 2019

The Board is asked to accept the following generous donation:

1. DonorsChoose.org	3 Full HD Laptops	HHS Stem Program
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**Finley Elementary School
2019-20 Fundraiser Activities**

Grade Level	Fundraiser	Dates
1st	Gold Canyon Candles	Nov 2019
1st	Chuck E. Cheese Night	Oct 2019 & Apr 2020
2nd	Gold Canyon Candles	Aug - Sept 2019
2nd	Snack Cart (after 3 p.m.)	Aug 2019 - Jun 2020
3rd	Breakfast with Santa	Dec 2019
3rd	Catalog Fundraiser	Sept 2019
4th	World's Finest Chocolates	Sept 2019
5th	Krispy Crème Donuts	Feb 2020
5th	Scratcher Cards	Oct 2019
ASB	Yearbook sales	April 2020
ASB	Valentine grams	Feb 2020
ASB	T-shirt sales	Sept 2019
AVID	T-shirt sales	Oct 2019
Dual	T-shirt sales	Nov 2020
Dual	Water bottle sales	Jan 2020
GATE	T-shirt sales	Jan 2020
Kindergarten	Donation Cards	Mar 2019
Kindergarten	Brownie Bites	Nov-Dec 2019
Kindergarten	Popsicles	Sept 2019 & May 2019
PTO	Burger Dinner	April 2020
PTO	Santa Shop	Dec 2019
PTO	BBQ Dinner	Oct 2019
PTO	Halloween Carnival	Oct 2019
Sp Ed	Popcorn	Jan 2020
Transitional K	Jog-a-thon	Oct 2019

ASB Calendar of Events 2019-2020
(Tentative: Dates are subject to change)

CLUB	Activity/Fundraiser	Dates	Activity/Fundraiser
ASB	ASB Clearance Sale	08/20-5/26	Fundraiser
AVID	Cookie Dough	08/26-09/06	Fundraiser
Athletics	Athletic Passes Sale	09/01-09/30	Fundraiser
Yellow Ribbon	Senior Scholarship	09/01/2019	Activity
FFA	KettleCorn	09/02-09/16	Fundraiser
ART Club	Recycling Fundraiser	09/04/2019	Fundraiser
Yellow Ribbon	National Suicide Prevention Awareness Week	09/09-09/13	Fundraiser
HHS Esports	Scratch & Help	09/13-09/27	Fundraiser
STEPS	Chocolates/Brownies Fundraiser	09/14-09/30	Fundraiser
Class of 2020	HAC BBQ	09/16-09/27	Fundraiser
AVID	HAC BBQ	09/16-09/27	Fundraiser
Robotics	Krispy Kreme Donuts	09/23-10/04	Fundraiser
Class of 2021	Food Plate Fundraiser	09/30-10/11	Fundraiser
FFA	Coffee Sales	10/01-10/11	Fundraiser
Art Club	Popcornopolis	10/01-10/15	Fundraiser
Special Dynamics Club	Snack Bar/Pizza (Homecoming)	10/19/2019	Fundraiser
Yellow Ribbon	Unity Day	10/23/2019	Fundraiser

Class of 2021	Pop Socket Sales	10/14/-10/25	Fundraiser
HHS Esports	Video Game Tournament	10/15	Activity
Class of 2020	See's Candy	10/28-11/08	Fundraiser
HHS Esports	Snack Sales	11/1-11/115	Fundraiser
Robotics	Gold Canyon Candles Fundraiser	11/11-11/22	Fundraiser
BAND	World's Finest Chocolate Fundraiser	11/13-11/27	Fundraiser
Girls Soccer	Scarves Fundraiser	11/25-12/06	Fundraiser
Special Dynamics Club	Hats Fundraiser	12/09-12/20	Fundraiser
HHS Esports	Video Game Tournament	12/03	Activity
AVID	Pull-Pork Tri-Tip Sandwiches	01/20-01/31	Fundraiser
Special Dynamics Club	Krispy Kreme Donuts	01/30-02/13	Fundraiser
Yearbook	Popcornopolis	02/03-02/17	Fundraiser
Class of 2022	Discount Cards	02/03-02/17	Fundraiser
HHS Esports	Video Game Tournament	02/04	Activity
Class of 2020	Brownie Bites Fundraiser	02/15-02/28	Fundraiser
Art Club	Button Fundraiser	02/17-02/28	Fundraiser
Robotics	Food Plate Sale	02/17-02/28	Fundraiser

SDC	Steak Dinner	03/02-03/16	Fundraiser
STEPS	Bunny Grams/Popcorn Fundraiser	03/14-03/31	Fundraiser
FFA	Kettle Corn Fundraiser	04/01-04/15	Fundraiser
Class of 2021	Tri-Tip	04/20-05/01	Fundraiser
ASB	Blood Drive	09/04	Activity

MEMORANDUM OF UNDERSTANDING
Math Shelf Startup Funding Program

This Memorandum of Understanding (MOU) is entered into by and between: Math Shelf and (insert name of organization) Holtville Unified on the date of 10/7/19.

The goal of Math Shelf's Startup program is to demonstrate a cost effective, scalable, and easy to implement solution that will improve low-income preschool, TK and Kindergarteners' mathematics achievement, and help to eliminate the Kindergarten achievement gap.

Grantee Expectations

Organizations receiving Math Shelf Startup funds agree to the following:

- Participate in Training: Educators shall participate in two, 1 hour and 30-minute training sessions. The first training session will be in person, the second online. Districts will also receive on-site coaching and support.
- Implement Math Shelf with Fidelity. Participating classrooms will assign each child to play Math Shelf twice a week for 10 minutes each session for the school year.
- Analyze Data to Support Implementation: District administrator(s) shall participate in three conference calls (beginning, mid-year, end of year) to review implementation data.
- Assess Children: Schools agree to assess each child using a reliable and valid tablet early mathematics assessment that takes under 8 minutes. Schools will select an employee to proctor the assessment. The proctor will receive a stipend for their work.
- Purchase: At the end of Year 1, the organization agrees to purchase Math Shelf licenses for classrooms, and implement the program in Year 2. The cost of the program is \$450 per class. If the organization is not satisfied with the program, it will return the tablets to Math Shelf.
- Data Privacy and Security: Data stored on Math Shelf servers complies with the Family Educational Rights and Privacy Act (FERPA), connections are encrypted, and servers are protected with SSL Certificates. Additionally, we comply with Amazon Web Services data security measures outlined here: https://d0.awsstatic.com/whitepapers/Security/AWS_Security_Whitepaper.pdf

Terms of Agreement

The terms of this MOU shall be from October 1, 2019 to June 30, 2021. The undersigned agree to the terms and conditions of this MOU.

Organization Name: Holtville Unified Tel 760-356-2974

Authorized Official Name (print): Celso Ruiz Title Superintendent

Authorized Official Signature: 



John Schacter, Ph.D.
President-CEO – Math Shelf



Math Shelf Training

Dear Finley Elementary School Teachers,

Your school is participating in the Math Shelf Start Up Grant program. Math Shelf is a tablet math program for pre-K and Kindergarten. It consists of over 1,000 sequenced, on-level math games and activities that dramatically improve children's mathematics achievement. *See www.mathshelf.com for more information.

The grant's goal is to eliminate the Kindergarten math achievement gap, because reducing the math achievement gap in and before Kindergarten is the most promising approach to improving children's future academic outcomes.¹

By implementing this grant, your school has agreed to:

- Each classroom receiving at least 3 tablets to implement Math Shelf
- Each child playing Math Shelf 20 minutes per week
**We recommend twice a week for 10 minutes each session*
- Teachers participating in face-to-face and online training
- Site directors participating on quarterly data review online meetings

Please bring 1 table/iPad loaded with the Math Shelf APP to the training on October 16th at Imperial Unified School District. Exact time and location will be sent in calendar invite.

We look forward to working with you!

The Math Shelf Team

¹ Watts, T. W., Duncan, G. J., Siegler, R. S., & Davis-Kean, P. E. (2014). What's past is prologue: relations between early mathematics knowledge and high school achievement. *Educational Researcher*, 43, 352– 360.



Tablet Purchases (Math Shelf Grant)

The *Math Shelf Start Up Grant* allocates \$400 for tablet purchases per classroom. We recommend that organizations purchase 3 Amazon Fire 8 Tablets with protective cases per class. Tablet purchases must be completed before training commences, and all devices must be pre-loaded with the Math Shelf: Early Math Mastery App.

Amazon Fire 8 -- https://www.amazon.com/All-New-Fire-Tablet-Display-Black/dp/B0794RHPZD/ref=sr_1_1?keywords=amazon+fire+8&qid=1565643910&s=amazon-devices&sr=1-1

Protective Case -- <https://www.amazon.com/BMOUO-Case-All-New-Fire-2017/dp/B071WLBZJH>

NOTE. Schools can choose to use the \$400 per classroom device budget to supplement the current devices already in their classrooms. Each classroom, however, must have at least 3 tablet devices.

After the organization purchase devices, please email device receipts to John Schacter (schacter@teachingdoctors.com) who will mail a reimbursement check within 10 business days. Please specify the name of the organization to write the check, along with the department to mail the reimbursement check to.

We are excited to partner with your organization. Thank you for working with Math Shelf to eliminate the Kindergarten mathematics achievement gap.

Best Regards,

A handwritten signature in black ink, appearing to read "John Schacter", with a long horizontal line extending from the end.

John Schacter, Ph.D.
President – CEO, Math Shelf
www.mathshelf.com
Cell: (310)779-4165
Email – schacter@teachingdoctors.com

Clinicas de Salud del Pueblo, Inc. WIC Program

Electronic Breast Pump for Pregnant and Parenting Teens at Holtville High School

Memorandum of Understanding

Between: Clinicas de Salud del Pueblo, Inc. WIC Program and Holtville High School

Background: Clinicas de Salud del Pueblo, Inc. WIC program would like to work in conjunction with Holtville High School to assist pregnant and parenting teens with their needs in support of breastfeeding. The WIC program intends to identify and build relationships with Title IX coordinators within the high school district to support teen moms in their decision to breastfeed and need to pump in school designated area.

Purpose: The goal of this agreement is to ensure that pregnant and parenting students are supported in their decision to breastfeed their infant(s) when returning to school. To meet this goal, the school district and WIC Program will coordinate efforts in applying a referral system for pregnant and parenting teens by offering breastfeeding support through the WIC Program along with providing access to a hospital grade electric breast pump, to express breast milk while on campus. The referral system between both parties will be implemented for the wellbeing of the student to receive the benefits of the WIC program and its breastfeeding services.

Holtville High School Agrees to:

- 1.) Store hospital grade electric breast pump in a secure designated area.
- 2.) Ensure that the hospital grade electric breast pump remains on campus.
- 3.) Allow pregnant and parenting teens to have access to the pump as necessary to extract milk.
- 4.) Provide a private sanitary area for pumping.
- 5.) Provide WIC educational materials.
- 6.) Refer pregnant and parenting teens to WIC for pump supplies and breastfeeding support.

Clinicas de Salud del Pueblo, Inc. WIC Program Agrees to:

- 1.) Provide one hospital grade electric breast pump per campus.
- 2.) Provide a personal accessory kit per referred individual (must be WIC participant).
- 3.) Provide WIC educational materials.
- 4.) Serve as a resource and provide breastfeeding assistance and support.
- 5.) Be responsible for maintaining sanitation and service of the breast pumps.
- 6.) Coordinate the referral system.

Both Parties Agree to:

- 1.) The term of this MOU shall be from 9/1/2019-8/31/2020
- 2.) That the pump(s) provided is/are Ameda Elite breast pump with serial number: AL07112806
- 3.) Remain in contact with one another addressing any needs or concerns to come.

Clinicas de Salud del Pueblo contact: Kayla Estrada 760-344-9606 or 442-226-1982

Email: Kaylae@cdsdp.org

Holtville High School contact: Celso Ruiz 760-356-2929 Email: celso@husd.net

- 4.) Support the pregnant and parenting teen fully with her needs along with supporting her preference of choosing breast milk as primary method of feeding.
- 5.) Apply the established referral system.

Both Parties confirm their acceptance of this Memorandum of Understanding by signing below:

Superintendent

Title IX coordinator

Yvonne Bell, CEO

Regional Breastfeeding Liaison

WIC Director



IMPERIAL COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

Deborah E. Montoya, Ed.D.
Senior Director
(760) 312-6417
dmontoya@icoe.org

A Consortium of School Districts

Brawley Elementary
Brawley Union High
Calexico Unified
Calipatria Unified
Central Union High
El Centro Elementary
Heber Elementary
Holtville Unified
ICOE
Imperial Unified
Magnolia Union
McCabe Union
Meadows Union
Mulberry Union
San Pasqual Unified
Seeley Union
Westmorland Union

TO: SELPA Executive Board Members AND
Operations Committee Members

FROM: Deborah E. Montoya, Ed.D., Sr. Director

RE: Community Advisory Committee Membership

California Education Code (Part 30, Chapter 2, Article 7, 56190) requires each Special Education Local Plan Area (SELPA) to establish a Community Advisory Committee (CAC) for Special Education programs.

The CAC shall be appointed by, and be responsible to, the governing board of each participating district or county office. The terms of appointment are for at least two years (30 EC 56191). The CAC shall be composed of parents of individual(s) with exceptional needs enrolled in public or private schools, parents of other pupils in school, pupils and adults with disabilities, regular education teachers, special education teachers, and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs (30 EC 56192). At least the majority of such committee shall be composed of parents of pupils enrolled in schools participating in the local plan, and least a majority of such parents shall be parents of individuals with exceptional needs (30 EC 56193). The responsibilities of the CAC are to advise, recommend, assist, encourage, and support SELPA policies, parent awareness, and community involvement (30 EC 56194).

To ensure our SELPAs compliance with the aforementioned Education Codes, each District within the SELPA is required to select and appoint CAC members, consisting of:

- (3) three parents -(2) two of which have children in special education, (1) with children in regular education;
- (2) two teachers:
 - (1) one teacher representing regular education;
 - (1) one teacher representing special education;
- (1) other school personnel.

Please submit these names to the SELPA office by November 14, 2019 or immediately after your board of trustees have approved their membership.

- CAC Form Attached -

COMMUNITY ADVISORY COMMITTEE

MUST BE SCHOOL BOARD APPROVED

	Name	Mailing Address	Phone Number	School Site
Special Education Parent	Sara Hilfiker	1399 Vencill Rd., Holtville 92250	760-427-1027	Holtville High
Special Education Parent	Jamie Strahm	1738 Sundance Lane, Holtville	760-791-6764	Pine School
Regular Education Parent	Carlos Jimenez	2086 Murray Dr., Apt. B Holtville, CA 92250	760-482-7063	Holtville Middle
Special Education Teacher	Christina Croak	2349 Montecito Avenue Imperial, CA 92251	760-562-3862	Holtville Middle
Regular Education Teacher	Anthony DePaoli	704 Fig Avenue, Holtville 92250	760-996-6577	Finley School
Other District Personnel	Lupita Perez	1779 Lenrey, El Centro, 92243	760-353-7712	Finley School

Holtville Unified School District

School District:

Vote:

Ayes:

Noes:

Absent:

I certify that the foregoing statement is true and correct.

(Signature School Board Chair)

(Date of Board Meeting)

District Superintendent's Signature

Date

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
[Education Code § 35186(d)]

District: Holtville Unified School District

Person completing this form: Ann Heraz

Title: Administrative Assistant

Quarterly Report Submission Date: (check one)

☒ October 2019

Quarter Ending Sept. 30, 2019

☐ January 2020

Quarter Ending Dec. 31, 2019

☐ April 2020

Quarter Ending Mar. 31, 2020

☐ July 2020

Quarter Ending June 30, 2020

Date for information to be reported publicly at governing board meeting: 10/21/19

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Facilities Conditions	0		
Teacher Vacancy or Misassignment	0		
TOTALS	0		

Celso Ruiz
Print Name of District Superintendent

Signature of District Superintendent

Date



MEMORANDUM OF UNDERSTANDING

This is an agreement between the **Holtville Unified School District** and the **Imperial County Office of Education (ICOE) Curriculum Department**. Upon signature by the entities, this agreement immediately goes into effect through June 30, 2020.

Commitment by Imperial County Office of Education:

- I. Provide **6 days** of professional development to teachers in NGSS during the 2019-2020 school year
- II. ICOE Coordinator will:
 - a. *Train on standards and CA Framework with a deep dive into NGSS standards with VOICE*
 - b. Provide a deep dive and demonstration lessons with guided planning
 - c. *Provide a detailed work plan*
- III. Communicate with district administration to discuss progress and support

Commitment by Holtville Unified School District:

- I. Payment will be charged at \$9,000 (includes prep and materials), paid upon invoice
- II. Direct communication to ICOE Senior Director of Curriculum regarding progress and support

Imperial County Office of Education

Authorized Signatures:

Jeanette Montano, Senior Director

Amanda L. Brooke, Deputy Superintendent

Date

Holtville Unified School District

Authorized Signatures:

Patricia Harrison, Principal

Celso Ruiz, Superintendent

Date



*Please forward original signed MOU to ICOE Curriculum Dept- Claudia Guzman. Once fully executed, a copy will be forwarded via email

County of Imperial
Department of Behavioral Health Services
Vista Sands Annual Service Agreement
Holtville Unified School District



Department of Behavioral Health Services
202 N. Eighth Street, Suite 232
El Centro, CA 92243
Phone: (442) 265-1571
Contact Name: Jacqueline Jimenez

VISTA SANDS ANNUAL SERVICES AGREEMENT

Holtville Unified School District

THIS ANNUAL AGREEMENT ("Agreement") made and entered into this _____ day of _____, 2019, by and between the **County of Imperial**, a political subdivision of the State of California ("COUNTY") and **Holtville Unified School District** ("DISTRICT") (individually, "Party;" collectively, "Parties").

RECITALS

WHEREAS, DISTRICT has a need to provide children's socialization services to its children, and COUNTY has a children's socialization program known as Vista Sands ("Program"); and

WHEREAS, DISTRICT desires to enter into an agreement with COUNTY for the provision of the Program pursuant to this Agreement; and

WHEREAS, DISTRICT desires to pay COUNTY a daily rate to be paid monthly for each child which DISTRICT enrolls in the COUNTY's children's socialization Program.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below and other good and valuable consideration, the receipt and sufficiency of which all Parties acknowledge, it is agreed as follows:

1. COUNTY'S SERVICES

1.1 COUNTY shall provide socialization services as set forth in **Exhibit "A"** attached hereto and incorporated by reference herein as if fully set forth in this Agreement. COUNTY shall provide transportation services and operate pursuant to the schedule as set forth in **Exhibit "B"** attached hereto and incorporated by reference herein as if fully set forth in this Agreement.

1.2 DISTRICT shall provide transportation services during the regular DISTRICT year pursuant to the schedule as set forth in **Exhibit "B"**.

2. COMPENSATION

DISTRICT will pay COUNTY a monthly flat fee of **three hundred dollars (\$300.00)** per month, per child attending the program, whether the child is in attendance or not. Initial entry and final discharge dates will activate and terminate the billing process. These months will be prorated on a daily basis at **fifteen dollars (\$15.00)** per day, as will the major DISTRICT holidays listed in **Exhibit "B"**.

3. **TERM**

This Agreement shall take effect July 1, 2019, and shall remain in full force and effect until June 30, 2020, or until terminated pursuant to this Agreement, whichever is earlier.

4. **CANCELLATION**

COUNTY may terminate this Agreement for any reason by giving written notice to DISTRICT thirty (30) days prior to the date of termination. DISTRICT may cancel this Agreement, for any reason by giving written notice to the COUNTY thirty (30) days prior to the date of termination. COUNTY and/or DISTRICT may immediately terminate this Agreement when the other has failed to, or refuses to comply with, a term or condition of the Agreement, or on the reduction of termination or this program by State of California.

5. **INDEMNITY**

To the extent permitted by law, DISTRICT agrees to indemnify, defend, and hold harmless COUNTY from and against any and all claims, actions, demands, liabilities, damages, losses, and expenses of whatever kind, which are caused or contributed to in any manner in whole or in part, or which are claimed to be caused or contributed to in whole or in part even though such claims may be groundless, false, or fraudulent, by any willful misconduct or negligence, whether active or passive of DISTRICT, or anyone acting under its direction in connection with or incident to the services provided hereunder, unless the same is found by a court of law to be caused by the sole or concurrent negligence or willful misconduct of the COUNTY.

6. **INSURANCE**

The COUNTY is self-insured and certifies liability insurance of two hundred thousand dollars (\$200,000.00).

7. **NOTICES**

Any notices or other communication to COUNTY under this Agreement not otherwise indicated shall be in writing and addressed to:

COUNTY

Imperial County Behavioral Health Services
Att: Andrea Kuhlen, Director
202 North Eighth Street
El Centro, CA 92243

and

Imperial County
Clerk of the Board of Supervisors
940 W. Main Street, Suite 209
El Centro, CA 92243

Any notices or other communication for DISTRICT under this Agreement shall be in writing and addressed to:

DISTRICT
Holtville Unified School District
621 E. 6th Street
Holtville, CA 92250

8. CONTROL

8.1 Program

COUNTY shall retain ultimate control over all matters involving attainment of goals, objectives and direction of the services provided herein.

8.2 Placement

COUNTY and DISTRICT shall develop an admission/dismissal team to facilitate referrals and admissions/dismissals into Vista Sands Program. Should the team reach an impasse in admissions/dismissals, by either Party, an appeal shall be directed to the first level of conflict resolution process. Appeal shall be heard by Behavioral Health Children's Services Manager, and DISTRICT Principal and/or SELPA Administrator. If the appeal is not resolved at the first level, the appeal shall be directed to a second level consisting of Behavioral Health Services Director and District Superintendent / Designee.

9. AMENDMENT

Notwithstanding any of the foregoing provisions, this Agreement may only be modified by written Agreement of the Parties.

10. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. This agreement is made and entered into in Imperial County, California. To the extent permitted by law, any action brought by either Party with respect to this Agreement shall be brought in a court of competent jurisdiction within said County.

///

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///

11. ENTIRE AGREEMENT

This Agreement, including the Exhibits, contains the entire agreement of the Parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter are of any force or effect.

12. AUTHORITY

Each individual executing this Agreement on behalf of its respective Party represents and warrants that:

- 12.1 He/She is duly authorized to execute and deliver this Agreement on behalf of its respective Party; and
- 12.2 Such execution and delivery is in accordance with the statutory authorities, rules, regulations, by-laws, and/or resolutions of each department, as applicable; and
- 12.3 This Agreement is binding upon the respective Parties in accordance with its terms.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

COUNTY OF IMPERIAL

HOLTVILLE UNIFIED SCHOOL DISTRICT

By: _____
Ryan E. Kelley, Chairman
Imperial County Board of Supervisors

By: _____
Celso Ruiz,
Superintendent

ATTEST

By: _____
Blanca Acosta,
Clerk of the Board of Supervisors

APPROVED AS TO CONTENT

APPROVED AS TO FORM
Katherine Turner,
County Counsel

By: _____
Andrea Kuhlen, Director
Imperial County Behavioral Health Services

By: _____
Layla Sarwari,
Deputy County Counsel

EXHIBIT A

Exhibit A of the Agreement between the County of Imperial, hereinafter referred to as "COUNTY," and the Holtville Unified School District, hereinafter referred to as "DISTRICT."

SCOPE OF WORK

Vista Sands Children's Socialization Program provides an integrated socialization service for children whose capacity to function at home, school, and the community has been impaired by emotional and behavioral problems. Vista Sands is designed to provide socialization and behavior modification services to youth between the ages of seven (7) and twelve (12).

GOALS

1. The primary goal is to maximize the child's effective functioning in the home, school, and the community in a manner that strengthens the family unit, while minimizing public sector costs.
2. To provide on-site socialization services within a structured environment to children that might otherwise require hospitalization.
3. Provide appropriate services for children at risk of out of home/out of county placement in ways that give priority to keeping the minor in his or her home environment. If out of home placement is recommended by inter-agency evaluation, all attempts will be made to place the minor as close to his or her community as possible.
4. To develop and implement a comprehensive mental health system for children, which provides direct services to youth in the least restrictive environment.
5. To provide case management services to assure interagency service coordination.
6. To evaluate service delivery, effectiveness of treatment, and cost benefit on a quarterly basis as they pertain to the goals and objectives of the program.

EXHIBIT B

Exhibit B of the Agreement between the County of Imperial, hereinafter referred to as "COUNTY," and the Holtville Unified School District, hereinafter referred to as "DISTRICT."

TRANSPORTATION/HOLIDAY SCHEDULE

TRANSPORTATION

DISTRICT will provide transportation to the Vista Sands Program during the regular school year. DISTRICT will determine, in collaboration with the Vista Sands Program, transportation schedules acceptable to all parties to ensure that participating students' needs are being met. During the summer school session, COUNTY will be responsible for transportation to and from Vista Sands Summer School Program. Field trips are a part of the program curriculum; Vista Sands will provide transportation for field trips only. Students requiring emergency transportation while attending Vista Sands shall be transported by COUNTY or appropriate emergency agencies.

HOLIDAYS

Vista Sands will not be in operation August 12, 2019, through September 2, 2019. In addition, the program will not operate on the following holidays:

1. January 1st
2. Martin Luther King Day – the third Monday in January
3. Presidents' Day – the second and third Mondays in February
4. Good Friday
5. February 28, 2020 (Fair Day)
6. Cesar Chavez – March 31, 2020
7. Spring Break – April 10, 2020, through April 17, 2020
8. Memorial Day – the last Monday in May
9. July 4th
10. Labor Day – the first Monday in September
11. Veteran's Day – November 11
12. Thanksgiving Break – November 25, 2019, through November 29, 2019
13. Christmas Break – December 20, 2019, through January 3, 2020

The American National Red Cross ("Red Cross"), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross's disaster services are also supported by facility owners who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This agreement is between the Red Cross and a facility owner ("Owner") so the Red Cross can use the facility to provide services during a disaster. This agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility.

Parties and Facility

Owner:

Full Name of Owner	Holtville Unified School District
Address	621 East 6 th Street, Holtville, CA 92250
24-Hour Point of Contact Name and Title Work Phone Cell Phone	Miguel Mata Maintenance Director 760-222-8683
Address for Official Notices (only if different from above address)	

Red Cross:

Chapter Name	American Red Cross-San Diego/Imperial Counties
Chapter Address	742 Main Street, El Centro, CA 92243
24-Hour Point of Contact Name and Title Work Phone Cell Phone	Jose Ortega, Disaster Program Manager 858-790-9542
Address for Official Notices	American Red Cross, Disaster Cycle Services Logistics, 8550 Arlington Blvd., Fairfax, VA 22031

Facility:

Insert name and complete street address of building or, if multiple buildings, write "See attached facility list," and attach facility list, including complete street address of each building that is part of this agreement. If the Red Cross will use only a portion of a building, then describe the portion of the building that the Red Cross will use.

Holtville High School Gym - 755 Olive Ave	Holtville High School F1 Building - 755 Olive Ave
Pine School Cafeteria - 3295 Holt Road	Finley School Cafeteria - 627 E 6th Street

Terms and Conditions

1. **Use of Facility:** Upon request and if feasible, Owner will permit the Red Cross to use and occupy the Facility on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for the following purposes (both parties must initial all that apply):

Facility Purpose	Owner Initials	Red Cross Initials
Service Center (Operations, Client Services, or Volunteer Intake)		
Storage of supplies		
Parking of vehicles		
Disaster Shelter		

2. **Facility Management:** The Red Cross will designate a Red Cross official to manage the activities at the Facility ("Red Cross Manager"). The Owner will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.
3. **Condition of Facility:** The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross's **Facility/Shelter Opening/Closing Form** to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the Owner's express written approval.
4. **Food Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request by the Red Cross, and if such resources are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate meals at the direction of and in cooperation with the Red Cross Manager. The Food Service Manager will establish a feeding schedule and supervise meal planning and preparation. The Food Service Manager and Red Cross Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies before the Facility is turned over to the Red Cross. When the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the Red Cross's activities at the Facility.
5. **Custodial Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request of the Red Cross and if such resources are available, the Owner will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate these services at the direction of and in cooperation with the Red Cross Manager.
6. **Security/Safety:** In coordination with the Facility Coordinator, the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.
7. **Signage and Publicity:** The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross concludes its activities at the Facility. The Owner will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the written consent of the Red Cross Manager. The Owner will refer all media questions about the Red Cross activities to the Red Cross Manager.

8. Closing the Facility: The Red Cross will notify the Owner or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the *Shelter/Facility Opening/Closing Form*, to record any damage or conditions.
9. Fee (*This paragraph does not apply when the Facility is used as a shelter. The Red Cross does not pay fees to use facilities as shelters.*): Both parties must initial one of the two statements below:

- a. Owner will not charge a fee for the use of the Facility.
Owner initials: _____ Red Cross initials: _____
- b. The Red Cross will pay \$_____ per day/week/month (circle one) for the right to use and occupy the Facility. Owner initials: _____ Red Cross initials: _____

10. Reimbursement: Subject to the conditions in paragraph 10(e) below, the Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the Owner, will select from bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.
- b. *Reasonable costs associated with custodial and food service personnel and supplies* which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. *Reasonable, actual, out-of-pocket costs for the utilities indicated below*, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities that may be reimbursed by the Red Cross):

	Owner Initials	Red Cross Initials
Water		
Gas		
Electricity		
Waste Disposal		

- d. The Owner will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.
- e. If the disaster is a Federally-declared disaster and Owner is a municipal or state government entity, then the Owner will work with appropriate emergency management agencies to seek cost reimbursement through the Federal Emergency Management Agency's program for administering Public Assistance Category B under the Robert T. Stafford Act. The Red Cross is not obligated to reimburse the Owner for costs covered by Public Assistance Category B.

11. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

12. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to claims for bodily injury, death, and property damage arising from the negligence of the Red Cross during the use of the Facility.
13. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.

Holtville Unified School District

The American National Red Cross

Owner (Legal Name)

(Legal Name)

By (Signature)

By (Signature)
Melody Armendariz

Name (Printed)

Name (Printed)
Program Lead

Title

Title

Date

Date

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION



Jack Schreder & Associates, Inc.
School Facilities

2230 K Street
Sacramento, CA
95816-4923

(916) 441-0986
FAX 441-3048
www.jschreder.com

October 16, 2019

JP Wells
Assistant Superintendent
Holtville Unified School District
621 East Sixth St.
Holtville, CA 92250

Dear JP:

Enclosed is a proposal/agreement to prepare a Developer Fee Justification Study for Holtville Unified School District. The enclosed proposal/agreement provides our scope of work, price quotation and references. If you decide to retain our services, please sign the signature page and return to our office.

Jack Schreder & Associates, Inc. is an established and recognized educational consulting firm with a proven record in the successful completion of demographic and developer fee studies. For the past thirty years, Jack Schreder & Associates, Inc. has worked with districts throughout California to obtain construction and modernization funds, prepare long-range facility studies and implement local independent (bond) funding programs. The districts for which we have provided services represent a wide cross section of California school districts. Within the last several years we have successfully completed over 425 demographic and developer fee studies.

We would welcome the opportunity to utilize our experience to assist the District in meeting its needs. If you have any questions, please call.

Sincerely,

Jack Schreder

Enclosures

**PROPOSAL/AGREEMENT TO PREPARE
DEVELOPER FEE JUSTIFICATION STUDY
for
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Prepared by:

Jack Schreder & Associates, Inc.
2230 K Street
Sacramento, California 95816
(916) 441-0986

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SIGNATURE	5
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PURPOSE OF PROJECT

The objective of this project is to determine if a reasonable relationship exists between new residential, commercial, and industrial development and the need for new and/or reconstructed school facilities in the Holtville Unified School District. The study will be documented to provide the District with the justification necessary to levy developer fees as authorized by Education Code Section 17620. The report will comply with any new legislative requirements to date, including SB 1693 and AB 3081 requirements.

PROJECT METHODOLOGY

The project that Jack Schreder & Associates, Inc. is proposing will be comprised of the following separate components:

- Component A:** Projection of the residential, commercial, and industrial development.
- Component B:** Identification of student yield factors for residential, commercial, and industrial development.
- Component C:** Generation of enrollment projections based on natural growth and new residential development.
- Component D:** Identification of existing facility capacity, facility needs, and facility costs based on enrollment projections. Class size reduction implementation may affect District capacity.
- Component E:** Preparation of documentation in compliance with current developer fee law.

COMPONENT A

In order to identify the projected student impact of residential, commercial, and industrial development, it is necessary to assess the impact of development. This component of the study will identify the level of future residential, commercial, and industrial development anticipated to occur in the District.

As required to justify developer fees, the specific steps in this component are:

- Identify approved and tentative development projects on file with the county and city planning departments where applicable.
- Identify development potential for vacant and under-developed land.
- Identify city building densities, current zoning, and master plan designations to establish build-out potentials.
- Provide development projections for single family residential and multiple family residential development. Provide projections of commercial and industrial development by category.
- Determine the development impact on the District when pre-existing dwelling units are demolished and replaced by reconstructed dwelling units as it occurs within the District boundaries.
- Project fee revenues for residential, commercial and industrial based on the current maximum fee.

District responsibility: Provide information regarding current and future projected residential development known to the District.

COMPONENT B

State default student yields will be utilized or student generation rates (SGR's) will be calculated to project the student impact of future development. The commercial/industrial SGR's will address employee generation factors, as provided by the San Diego Traffic Generation documentation (17621(e)(1)(B)).

COMPONENT C

Enrollment projections for the District will be provided which are based on the levels of new residential development identified in Component A and the SGR's identified in Component B. The enrollment projections will utilize a cohort survival methodology and proposed residential development where applicable.

District responsibility: Provide demographic information, including CBEDS enrollment for the current school year. Enrollments must be provided by grade level.

COMPONENT D

Once the enrollment projections are established, the District's ability to house future enrollments will be analyzed. The capacity of the District facility will be identified and future enrollments will be "loaded" into the facilities to determine if, and when, the capacity at each grade level organization will be exceeded. The effects of class size reduction program implementation will be determined. Costs for providing new facilities will be provided on a per dwelling unit, per student, and per square foot basis.

In addition to establishing the District's future facility needs and costs, the available facility funding sources will be identified.

District responsibility: Provide a schematic fire drill map or SP1A of each District site, including any closed or unused sites. The schematic should include current class use, District loading policy, and any limitation to housing additional students (classroom use or school site size.) Portable classrooms must be identified for each site, including use, and ownership; if they are leased, terms of lease must be provided.

COMPONENT E

The information and conclusions identified in Components A through D will be included in a report to be delivered to the District upon completion of the project. The report will comply with the requirements of Education Code Section 17620.

CONSULTING FEES

Jack Schreder & Associates, Inc. will provide a digital (PDF) draft copy of the report for district review. After the report is finalized, a digital (PDF) final report will be provided to the district. Upon request, bound hard copies will be provided to the district. Jack Schreder & Associates, Inc. will provide step-by-step instructions to implement the fees. Model resolutions and Board policies for the public hearing process and the establishment of developer fees will also be provided.

Holtville Unified School District

Price

Developer Fee Justification Study

\$5,075

Note: Education Code Section 17620(a)(5) provides that developer fee revenues may be used to pay for the cost of preparing developer fee justification documentation.

As a courtesy at **no cost to the District**, Jack Schreder & Associates, Inc. will provide a template for your District's 5-year plan as required by Government Code Sections 66006 and 66001. This plan is updated each year and must be available for public review by December 26th (180 days after close of previous fiscal year).

Upon the District's request, Jack Schreder & Associates, Inc. will assist the District with completing the plan. The cost for such assistance is \$165/hour, not to exceed 16 hours.

Additional Considerations

- The quoted price does not include attendance at the Board meeting when the report is presented; this is an additional optional cost for the District.
- Visitations to the district following the completion of the draft will be reimbursed to the Consultant in the amount of \$165 an hour including travel time.
- Reproduction costs for bound hard copies of the final report will be reimbursed to the Consultant.
- Express mail expenses will be documented and reimbursed to the Consultant.


TIME SCHEDULE

The draft report which will include baseline data regarding District capacity, student yield information, classroom loading policies and class size reduction will be determined within 60 days of a signed agreement and receipt of requested information. The final report will be completed 15 days after receipt of the final draft from the District.

This agreement is between the Holtville Unified School District and Jack Schreder & Associates, Inc.

JP Wells
Assistant Superintendent
Holtville Unified School District

Date



Jack Schreder
Jack Schreder & Associates, Inc.

October 16, 2019
Date

PROFESSIONAL QUALIFICATIONS

Dr. Jack S. Schreder **President**

As a Government Relations and School Facilities Consultant for the past thirty years, Dr. Schreder has used his expertise to assist school districts with their facility and financial concerns. Dr. Schreder's knowledge of educational facilities and finance has been augmented by his experience working within various California school districts. As a former president of the Associates of California School Administrators (ACSA Region 1), former lobbyist for ACSA, San Diego City Schools, and several private entities, he has developed the skills necessary to develop a process which results in meaningful solutions to resolving impact issues.

Dr. Schreder is a graduate of Stanford University (Ph.D. - Education and Business), San Francisco State University (M.A. - School Administration) and Michigan State University (B.A. Economics).

Kristen G. Schreder **President, School Facilities Division**

Kristen Schreder is a specialist on issues relating to State Allocation Board regulations and the Office of Public School Construction policies. She represents over eighty school districts on matters related to the LeRoy Greene School Facility Program. She is an experienced lobbyist in both Louisiana and California.

Ms. Schreder is an honors graduate of Chico State University (Social Science, 1978) and is a graduate of the National Center for Paralegal Training, Atlanta, Georgia, 1982.

Cheryl A. King **Senior Associate**

Ms. King has worked extensively with school districts throughout Illinois, Michigan, Colorado and California for over 20 years. Her diverse career includes teaching at both the secondary and university level and developing curriculum and outreach programs at both levels. She also administered programs as an Administrative Assistant for the Michigan Department of Education where she worked in conjunction with 20 school districts statewide to obtain state funding for projects in their districts, including follow-up evaluation procedures.

Her work in California includes extensive grant writing, development and

management of programs countywide for Butte County, consultant work with various school districts and Director of a State Local Partnership Program for the California Arts Council. Ms. King has also worked in the areas of legislative analysis and educational law as a legal assistant in the Sacramento area.

Elona Cunningham
Senior Associate

Ms. Cunningham received her BS in Business Administration with a Minor in Spanish from Menlo College and her English/Spanish Bilingual Multiple Subject Teaching Credential from the University of San Francisco. Her work experience includes five years as a bilingual elementary school teacher in California. Before joining Jack Schreder and Associates in 1997, Ms. Cunningham worked at the corporate offices of J. Crew in New York and the Gap in San Francisco.

Ms. Cunningham has over 14 years of experience in the school facility arena. Her experience includes all areas of school facility planning while specializing in securing facilities funding for school districts throughout the State of California. In order to maximize State funding, district's needs are evaluated and all available facility funding options are considered to maximize funding. Over the course of 14 years she has secured facilities funding for over 100 school districts totaling in excess of \$1 billion in facility funding. In order to secure facility funding, regular interaction with relevant State agencies is critical. Through regular communication and a presence in Sacramento, Ms. Cunningham has developed strong relationships with the Department of the State Architect, California Department of Education, and the Office of Public School Construction.

In addition, Ms. Cunningham prepares Level I Developer Fee Justification Studies and Level II School Facility Needs Assessments to assist with the impact of additional students generated from development projects.

Tamara Caspar
Associate

Ms. Caspar joined our firm in 1998. Ms. Caspar is responsible for tracking and assisting districts with determining new construction and modernization eligibility. Ms. Caspar serves as a liaison between school districts, architects, and State agencies to secure funding for eligible projects in a timely manner.

Jamie M. Iseman
GIS Director

Ms. Iseman received her B.S. in Geography from California State University, Sacramento and her M.S. in Geography with an emphasis in Demographics and Planning from the University of South Carolina. Ms. Iseman worked as a GIS Analyst with the State Department of Health and Environmental Control while in South Carolina and also served as a research assistant for the South Carolina Geographic Alliance, developing computer programs to assist the teaching of Geography to K-12 students.

Since 2001 she has been utilizing Geographic Information Systems (GIS), a powerful computer mapping tool, in the preparation of Demographic Analyses and Master Plans for over 18 California school districts to assist them in analyzing current and historic student populations, the migration of students and community populations, optimizing attendance boundaries, consolidation of current schools, location of new schools, and other geographic area specific analyses for long range planning. She works closely with District staff and oversight committees to develop specific criteria for optimizing current and future facility usage.

Evelyn Shafer
Associate

Ms. Shafer has worked in the School Facility Program since 1999 preparing SFP applications for all programs and working closely with districts to maximize funding opportunities. She also prepares Level I and Level II studies.

CLIENT LIST

Jack Schreder & Associates, Inc. has worked with the following districts:

FACILITY FUNDING / CLASS SIZE REDUCTION

ABC
Alhambra City Elementary
Alpaugh Unified
Antioch Unified
Archoe Union Elementary
Apple Valley Unified
Aromas-San Juan Unified
Banta Elementary
Bayshore Elementary
Bear Valley Unified
Bellevue Union
Benicia Unified
Berkeley Unified
Biggs Unified
Big Lagoon
Big Pine Unified
Bishop
Brawley Union Elementary
Brawley Union High
Buckeye Elementary
Burbank Unified
Butte Valley Unified
Cabrillo Unified
Calistoga Joint Unified
Canyon Elementary
Caruthers Union Elementary
Central Union High
Ceres Unified
Chatom Union Elementary
Cloverdale Unified
Coarsegold Union
Colusa Unified
Corcoran Joint Unified
Corning Union Elementary
Delano Union Elementary
Dos Palos Joint Union Elementary
Eastern Sierra Unified

Empire Union
Enterprise Elementary
Escondido Union Elementary
Etna Union High
Fairfax Elementary
Fillmore
Firebaugh-Las Deltas Unified
Forestville Union Elementary
Fort Bragg Unified
Galt High
Gateway Unified
Gonzales Union High
Grant Elementary
Grass Valley Elementary
Greenfield Union Elementary
Hamilton Union High
Hart-Ransom Union
Holtville Unified
Hughson Union High
Igo-Ono-Platina Union Elementary
Imperial Unified
Janesville Union
John Swett Unified
Johnstonville Elementary
Kenwood Elementary
Keppel Union
Kerman Unified
Kings Canyon Joint Unified
King City Joint Union High
King City Union Elementary
Lassen High
Laytonville Unified
Le Grand Elementary
Lewiston Elementary
Liberty Elementary
Linden Unified
Live Oak Unified
Lone Pine Unified
Los Banos Unified
Los Molinos Unified

Mammoth Unified
 Manzanita Elementary
 Marysville Joint Unified
 McSwain Union Elementary
 Merced City Elementary
 Middletown Unified
 Mt. Diablo Unified
 Monson-Sultana Joint Union Elem
 Moreno Valley Unified
 Morgan Hill Unified
 Mother Lode Union Elementary
 Napa Valley Unified
 National
 Newark Unified
 North County Joint Union
 Elementary
 Oak Grove Union Elementary
 Oakdale Joint Union High
 Oakdale Union Elementary
 Oakland Unified
 Orange Unified
 Orcutt Union Elementary
 Orick Elementary
 Orland Joint Union Elementary
 Orland Joint Union High
 Palo Alto Unified
 Patterson Joint Unified
 Pierce Joint Unified
 Planada Elementary
 Pleasant Ridge Union Elementary
 Plumas Unified
 Poway Unified
 Ready Springs Union
 Red Bluff Union Elementary
 Reef-Sunset Unified
 Red Bluff Union High
 Redding Elementary
 Rescue Union Elementary
 Richmond Elementary
 Rincon Valley Union Elementary
 River Delta Unified
 Riverbank Unified
 Roseland Elementary
 Roseville Joint Union High
 Ross Valley Elementary

Saddleback Valley Unified
 San Benito High
 San Bruno Park Elementary
 San Gabriel Unified
 San Lorenzo Unified
 Santa Paula Elementary
 Santa Rosa Elementary
 Santa Rosa High
 Scotts Valley Unified
 Selma Unified
 Sequoia High
 Shaffer Union
 Shasta Union Elementary
 Shasta Union High
 Shoreline Unified
 Sierra-Plumas Joint Unified
 Sonora Union High
 Soquel Union Elementary
 Southern Kern Unified
 Surprise Valley Joint Unified
 Susanville
 Sylvan Union Elementary
 Tahoe Truckee Unified
 Tulelake Basin Joint Unified
 Tustin Unified
 Ukiah Unified
 Victor Elementary
 Vista Unified
 Washington Unified
 Waterford Elementary
 Weaver Union
 Weed Union Elementary
 West Side Union Elementary
 Western Placer Unified
 Williams Unified
 Willits Unified
 Winters Joint Unified
 Winton Elementary
 Woodland Joint Unified
 Wright Elementary
 Yucaipa-Calimesa Joint Unified

DEVELOPER FEE STUDIES/YIELD
STUDIES

Alameda City Unified
 Allensworth Elementary
 Alexander Valley Union Elementary
 Alpaugh Unified
 Alta-Dutch Flat Union Elementary
 Alview – Dairyland Union Elem.
 Alvina Elementary
 Analy Union High
 Anderson Union High
 Anderson Valley Unified
 Antelope Valley Union High
 Apple Valley Unified
 Arcadia Unified
 Arcohe Union Elementary
 Arena Union Elementary
 Armona Union Elementary
 Aromas-San Juan Unified
 Atascadero Unified
 Atwater Elementary
 Bangor Union Elementary
 Banta Elementary
 Bass Elementary
 Bear Valley Unified
 Bella Vista Elementary
 Belleview Elementary
 Bellevue Union Elementary
 Bellflower Unified
 Belmont-Redwood Shores
 Elementary
 Benicia Unified
 Bennett Valley Union Elementary
 Beverly Hills Unified
 Big Lagoon Union Elementary
 Big Oak Flat-Groveland Unified
 Big Pine Unified
 Big Springs Union Elementary
 Biggs Unified
 Big Valley Joint Unified
 Bishop Union Elementary
 Bishop Joint Union High
 Black Butte Union Elementary
 Black Oak Mine Unified
 Blue Lake Union Elementary
 Bogus Elementary
 Bonny Doon Union Elementary

Bradley Union
 Brawley Union Elementary
 Brawley Union High
 Briggs Elementary
 Brittan Elementary
 Browns Elementary
 Buckeye Elementary
 Buellton Union Elementary
 Burbank Unified
 Butte Valley Unified
 Burlingame Elementary
 Butteville Union Elementary
 Cabrillo Unified
 Cajon Valley Union Elementary
 Calexico Unified
 Calipatria Unified
 Calistoga Joint Unified
 Cambrian Elementary
 Camino Union Elementary
 Camptonville Elementary
 Canyon Union Elementary
 Capay Joint Unified
 Caruthers Unified
 Caruthers Union Elementary
 Caruthers Union High
 Cascade Union Elementary
 Castle Rock Union Elementary
 Castro Valley Unified
 Central Union Elementary
 Central Union High
 Ceres Unified
 Charter Oak Unified
 Chicago Park Elementary
 Chinese Camp Elementary
 Chowchilla Union High
 Chualar Union Elementary
 Cinnabar Elementary
 Clay Joint Elementary
 Clear Creek Elementary
 Cloverdale Unified
 Coffee Creek Elementary
 Cold Spring Elementary
 Columbia Elementary
 Columbia Union
 Colusa Unified

Corcoran Joint Unified
 Cotati-Rohnert Park Unified
 Cottonwood Union Elementary
 Culver City Unified
 Curtis Creek Elementary
 Covina Valley Unified
 Delano Joint Union High
 Delano Union Elementary
 Delphic Elementary
 Delta Island Union Elementary
 Delta View Joint Union Elementary
 Denair Unified
 Dinuba Unified
 Dos Palos Oro- Loma Joint Union
 Dublin Unified
 Ducor Union Elementary
 Dunsmuir Elementary
 Dunsmuir Joint Union High
 Durham Unified
 East Nicolaus Joint Union High
 El Centro Elementary
 El Dorado Union High
 Emery Unified
 Enterprise Elementary
 Esparto Unified
 Etna Union High
 Eureka City Elementary
 Exeter Union Elementary
 Exeter Union High
 Fallbrook Union Elementary
 Fall River Joint Unified
 Feather Falls Union
 Ferndale Unified
 Fillmore Unified
 Firebaugh-Las Deltas Unified
 Flournoy Union Elementary
 Fontana Unified
 Forestville Union Elementary
 Forks of Salmon Elementary
 Fort Bragg Unified
 Fort Ross Elementary
 Fort Sage Unified
 Fortuna Union Elementary
 Franklin Elementary
 French Gulch-Whiskeytown Elem

Galt Joint Union High
 Gateway Unified
 Gazelle Union Elementary
 Gold Oak Union
 Gold Trail Union
 Golden Hills
 Golden Feather Union
 Gonzales Union High
 Gorman Elementary
 Gorman Unified
 Grant Elementary
 Grant Joint Union High
 Grass Valley Elementary
 Gravenstein Union Elementary
 Grossmont Union High
 Guadalupe Union Elementary
 Gustine Unified
 Grenada Elementary
 Guerneville Elementary
 Hamilton Union Elementary
 Hamilton Union High
 Hanford Elementary
 Hanford Joint Union High
 Happy Valley Union Elementary
 Harmony Union Elementary
 Hart-Ransom Union Elementary
 Hayward Unified
 Healdsburg Unified
 Hilmar Unified
 Holtville Unified
 Hornbrook Elementary
 Howell Mountain Elementary
 Hughes Elizabeth Lakes Union Elem
 Hughson Unified
 Hughson Union High
 Igo, Ono, Platina Union Elementary
 Imperial Unified
 Indian Diggings Elementary
 Indian Springs Elementary
 Irvine Unified
 Island Union Elementary
 Jamestown Elementary
 Janesville Union Elementary
 John Swett Unified
 Johnstonville Elementary

Julian Union High
Junction Elementary (Shasta)
Junction Elementary (Siskiyou)
Kenwood Elementary
Keppel Union Elementary
Kerman Unified
Keyes Union Elementary
King City Joint Union High
Kings Canyon Joint Unified
Kings River Union Elementary
Kings River-Hardwick Union Elem
Kingsburg High
Kingsburg Joint Union Elementary
Kirkwood Elementary
Kit Carson Union
Klamath River Union Elementary
Knightsen Elementary
La Honda Pescadero Unified
Lafayette Elementary
Laguna Salida Union Elementary
Lagunitas Elementary
Lakeport Unified
Lakeside Union Elementary
Lake Tahoe Unified
Lammersville Elementary
Larkspur Elementary
Las Lomitas Elementary
Lassen Union High
Laton Joint Unified
Latrobe
Lawndale Elementary
Le Grand Union Elementary
Le Grand Union High
Lemoore Union Elementary
Lemoore Union High
Lewiston Elementary
Liberty Elementary (Petaluma)
Liberty Elementary (Sonoma)
Liberty Union High
Linden Unified
Lindsay Unified
Little Shasta Elementary
Live Oak Unified
Los Alamos Elementary
Los Banos Unified

Los Gatos- Saratoga Jt Union High
Los Molinos Unified
Los Olivos Elementary
Lucia Mar Unified
Lynwood Unified
Magnolia Union Elementary
Mammoth Unified
Manhattan Beach Unified
Marcum-Illinois Union
Mariposa County Unified
Mark West Union
Martinez Unified
Marysville Joint Unified
Maxwell Unified
McCabe Union Elementary
McCloud Union Elementary
McSwain Union Elementary
Mendocino Unified
Meadows Union Elementary
Mendota Unified
Menlo Park City Elementary
Meridian Elementary
Millbrae Elementary
Millville Elementary
Milpitas Unified
Mojave Unified
Monroe Elementary
Monson-Sultana Joint Union Elem
Montague Elementary
Montebello Elementary
Montecito Union Elementary
Monte Rio Union Elementary
Moreland Elementary
Morgan Hill Unified
Morongo Unified
Mother Lode Union Elementary
Mountain Union Elementary
Mt. Diablo Unified
Mt. Shasta Union
Mulberry Elementary
Mupu Elementary
Napa Valley Unified
Novato Unified
Needles Unified
Nevada City

Nevada Joint Union High
 Newark Unified
 New Jerusalem Elementary
 Nicasio Elementary
 North County Joint Union
 North Cow Creek Elementary
 Novato Unified
 Oak Grove Union Elementary
 Oak Run Elementary
 Oakdale Joint Union High
 Oakdale Unified
 Oakdale Union Elementary
 Oakland Unified
 Oak View Union Elementary
 Ojai Unified
 Old Adobe Union Elementary
 Orchard
 Orcutt Union Elementary
 Orinda Union Elementary
 Orland Joint Unified
 Orland Joint Union Elementary
 Orland Joint Union High
 Oroville City Elementary
 Oroville Union High
 Pacheco Union Elementary
 Pacific Grove Unified
 Pacific Union Elementary
 Palermo Union
 Palmdale Elementary
 Palo Alto Unified
 Patterson Unified
 Pierce Joint Unified
 Piner-Olivet Union Elementary
 Pioneer Union Elementary
 Pittsburg Unified
 Placerville Union Elementary
 Plainsburg Union Elementary
 Planada Elementary
 Pleasant Ridge Union Elementary
 Pleasant View Elementary
 Plumas Unified
 Point Arena Joint Union High
 Pollock Pines Elementary
 Portola Valley Elementary
 Quartz Valley Elementary

Raisin City Elementary
 Ravendale Elementary
 Ravenswood City Elementary
 Ready Springs Union
 Red Bluff Union Elementary
 Redding Elementary
 Redondo Beach Unified
 Reed Union Elementary
 Reef Sunset Unified
 Richfield Elementary
 Richgrove Elementary
 Richmond Elementary
 Rincon Valley Union Elementary
 Riverbank Unified
 River Delta Unified
 Roberts Ferry Union Elementary
 Robla Elementary
 Rockford Elementary
 Roseland Elementary
 Ross Valley
 Rowland Unified
 Sacramento City Unified
 Saddleback Valley Unified
 San Antonio Union Elementary
 San Carlos Elementary
 San Bruno Park Elementary
 San Juan Union Elementary
 San Lorenzo Unified
 San Lorenzo Valley Unified
 San Lucas Union Elementary
 San Mateo-Foster City
 San Mateo Union High
 San Rafael City Elementary
 San Rafael City High
 San Ramon Valley Unified
 Santa Clara Unified
 Santa Cruz City Elementary
 Santa Cruz City High
 Santa Maria Joint Union High
 Santa Maria-Bonita
 Santa Paula Elementary
 Saratoga Union Elementary
 Sausalito Elementary
 Sausalito Marin City
 Sawyers Bar Elementary

Scotts Valley Unified
Sebastopol Union Elementary
Seeley Union Elementary
Seid Unified
Selma Unified
Sequoia Union High
Shaffer Union Elementary
Shasta Lake Union Elementary
Shasta Union Elementary
Shasta Union High
Sierra-Plumas Joint Unified
Siskiyou Union High
Snowline Joint Unified
Soledad Unified
Somis Union Elementary
Sonora Elementary
Sonora Union
Sonora Union High
Soquel Union Elementary
Soulsbyville Elementary
South Bay Union Elementary
South Pasadena Unified
South San Francisco Unified
Standard Elementary
Stanislaus Union Elementary
Strathmore Union Elementary
Summerville Elementary
Summerville High
Sunol Glen Unified
Surprise Valley Joint Elementary
Susanville
Sutter Union High
Tamalpais Union High
Tehachapi Unified
Temple City Unified
Thermalito Union
Traver Joint Elementary
Tres Pinos Union Elementary
Trinity Union High
Twain Harte-Long Barn Union
Twin Hills Union Elementary
Twin Ridges Elementary
Ukiah Unified
Union Hill Elementary
Visalia Unified

Washington Union Elementary
Washington Union High
Weaver Union Elementary
Weaverville Elementary
Weed Union Elementary
West Contra Costa Unified
West Covina Unified
West Fresno Elementary
Western Placer Unified
Westmorland Union Elementary
Westwood Unified
Whisman Elementary
Whitmore Union Elementary
Williams Unified
Willits Unified
Willow Creek Elementary
Willow Grove Union Elementary
Willows Unified
Wilmar Union Elementary
Winton Elementary
Wiseburn Elementary
Woodland Joint Unified
Woodside Elementary
Wright Elementary
Yreka Union Elementary
Yreka Union High
Yuba City Unified

DEMOGRAPHIC/FACILITY PLANS

Alameda Unified
Banta Elementary
Bellflower Unified
Bellevue Union Elementary
Big Oak Flat-Groveland Unified
Biggs Unified
Big Valley Joint Unified
Black Oak Mine Unified
Brawley Elementary
Brawley Union High
Brittan Elementary
Calistoga Joint Unified
Chico Unified
Columbia Elementary
Corning Union Elementary

Delano Union Elementary
Dos Palos Oro-Loma Joint Unified
Dublin Unified
Edison Elementary
Esparto Unified
Firebaugh-Las Deltas Unified
Fort Bragg Unified
Fort Sage Unified
Galt Joint Union High
Gateway Unified
Glenn County Office of Education
Golden Plains Unified
Hamilton Union Elementary
Hamilton Union High
Happy Valley Union Elementary
Hart-Ransom Union Elementary
Hayward Unified
Healdsburg Unified
Imperial Unified
Irvine Unified
Jamestown Elementary
Janesville Union
John Swett Unified
Johnstonville Elementary
Kerman Unified
Kings River Union Elementary
Kingsburg Joint Union High
Lassen High
Le Grand Union High
Los Banos Unified
Mariposa County Unified
Mark West Union
Martinez Unified
Moraga Elementary
Morgan Hill Unified
Mountain View Whisman
Napa Valley Unified
Norwalk-La Mirada Unified
North Monterey County Unified
Oakdale Unified
Oakdale Joint Unified
Orcutt Union Elementary
Orland Joint Unified
Pacheco Union Elementary
Patterson Unified

Pierce Unified
Plumas Unified
Redondo Beach Unified
Richmond Elementary
Rincon Valley Union Elementary
Riverbank Unified
Robla Elementary
Roseland Elementary
Ross Valley Elementary
Saddleback Valley Unified
Saint Helena Unified
San Carlos Elementary
San Ramon Valley Unified
West Contra Costa Unified
West Covina Unified
West Fresno Elementary
Western Placer Unified
Westmorland Union Elementary
Westwood Unified
Whisman Elementary
Whitmore Union Elementary
Williams Unified
Willits Unified
Willow Creek Elementary
Willow Grove Union Elementary
Willows Unified
Wilmar Union Elementary
Winton Elementary
Wiseburn Elementary
Woodland Joint Unified
Woodside Elementary
Wright Elementary
Yreka Union Elementary
Yreka Union High
Yuba City Unified

REDEVELOPMENT ANALYSIS

Alameda City Unified
Calaveras Unified
Ceres Unified
Delano Union Elementary
Franklin-McKinley Elementary
Long Beach Unified

Lucia Mar Unified
Oakland Unified
Riverbank Unified
Sacramento City Unified
Southwest

Santa Rosa Schools
Tehachapi Unified
Waterford Unified
West Contra Costa Unified
Winters Joint Unified