



## HOLTVILLE UNIFIED SCHOOL DISTRICT

### Governing Board of Trustees

### Special Board Meeting

March 14, 2022

#### Board of Trustees

Matt Hester, President

Robin Cartee, Clerk

Kevin Grizzle, Member

Jared Garewal, Member

Ben Abatti Jr., Member

#### Superintendent

Celso Ruiz

#### Assistant Superintendent

John Paul Wells





**SPECIAL MEETING  
of the  
BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, March 14, 2022

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 E 6<sup>th</sup> Street Ave., Holtville, CA. 92250

*From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250*

*Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).*

**1. PRELIMINARY**

*Call to Order*

*Flag Salute*

*Roll Call*

*Present      Absent*

*Matt Hester, President  
Robin Cartee, Clerk  
Kevin Grizzle, Member  
Jared Garewal, Member  
Ben Abatti Jr., Member  
Arianna Venegas, Student Rep.*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.**

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_*

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.**

*At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.*

**4. CLOSED SESSION**

*A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release*

*B) Negotiations with Holtville Teachers Association – Pursuant to Government Code Section 3549.1*

**5. REPORTABLE CLOSED SESSION ACTIONS:**



**BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT  
SPECIAL MEETING – March 14, 2022  
AGENDA PAGE 2**

**6. RECOGNITIONS**

*HHS Athletics Recognitions  
Pine Student Recognitions*

*(Mr. Arevalo/Mr. Johnston)  
(Mrs. Harrison)*

**7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.**

*At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*

**8. COMMUNICATIONS FROM THE SCHOOL DISTRICT**

*Holtville Teachers Association  
California School Employees Association  
Governing Board  
Assistant Superintendent  
Superintendent*

**9. INFORMATION ITEMS**

*Presentation on social/emotional health*

*(Margaret Strahm)*

**10. CONSENT AGENDA**

*All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.*

**A. GENERAL FUNCTION**

*1) Adoption of Minutes: February 22 2022  
(Supplemental Information)*

*Pgs. 2-5*

**B. FINANCE AND BUSINESS**

*1) Warrant Orders week beginning 2/16/22 to week ending 3/10/22  
(Supplemental Information)*

*Pgs. 7-15*

**C. PERSONNEL SERVICES**

*1) Classified Maternity Leave  
2) Classified Employment  
3) Coaching Employment*

*Pg. 17*

*Pg. 18*

*Pg. 19*



**BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT  
SPECIAL MEETING – March 14, 2022  
AGENDA PAGE 3**

**CONSENT AGENDA continued**

**D. GENERAL BUSINESS**

*The Board is asked to approve the following items:*

- |   |            |
|---|------------|
| 1) A-G Completion Improvement Grant                                 | Pgs. 21-23 |
| 2) Disposal of old and damaged items at Sam Webb                    | Pg. 24     |
| 3) Grant notification for After School Education and Safety Program | Pg. 25     |
| 4) Mid-year entrance to Transitional Kindergarten #                 | Pg. 26     |
| 5) Revised HMS Fundraisers for 2021/22 SY                           | Pg. 27     |
| 6) California School Boards Agreement Gamut Service Agreement       | Pgs. 28-33 |
| 7) MESA Participation Agreement                                     | Pgs. 34-35 |
| 8) Architectural Fee Proposal for HMS Close-out for the Gym         | Pgs. 36-37 |
| 9) 2022-23 HUSD School Calendar                                     | Pg. 38     |
| 10) HHS 2022 Spring Sports Schedules                                | Pgs. 39-44 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

**11. ACTION/DISCUSSION ITEMS**

*The Board is asked to approve the following items:*

- A)** Requesting authorization to participate in the Renewable School Bus Project for a renewable fuel school bus, Grant # 0186, 79-64, bus #98-1, 1998 IHVBBAAN5WH526826.

(Mr. Drye) Pgs. 46-51

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

- B)** HHS Academic Lettering (discussion only)

(Mr. Arevalo)

- C)** Approve the 2021-22 Second Interim Report

(Mr. Wells) \*\*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

**12. FUTURE BOARD MEETING DATE**

*Monday, April 11, 2022 is the next Regular Board Meeting*

**13. ADJOURNMENT**

**\*\* Available online <https://www.husd.net> (District- Business- Financial Reports) and in the District Office**

**MISSION STATEMENT**

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.



**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***MINUTES***



**Holtville Unified School District  
Regular Board Meeting  
Minutes – February 22, 2022**

**{Page 1 of 4}**

The Board of Trustees of the Holtville Unified School District met in a Regular Session on February 22, 2022, at the Holtville Unified School District Board Room 621 E 6<sup>th</sup> Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

**MEMBERS PRESENT:** Matt Hester, President; Robin Cartee, Clerk; Kevin Grizzle, Member; Jared Garewal, Member; Ben Abatti Jr., Member, Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

**MEMBERS ABSENT:** Arianna Venegas, Student Rep.

**MODIFICATION OF THE AGENDA:** None

**STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.** None

**CLOSED SESSION**

Negotiations with Holtville Teachers Association – Pursuant to Government Code Section 3549.1

**REPORT OF CLOSED SESSION In:** 5:05 p.m. **Out:** 6:05 p.m.  
Nothing to report.

**ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.**

Cynthia Kendall – parent and community member. She has sent several emails to the superintendent and board members as well as the HTA president. She has many questions and would like specific answers. She has sent a lot of information on other school districts that are supporting mask choice. She asked that the board members please reach out to these other board members and district administrators. She also added that it is insulting that teachers all over the place but all of a sudden are scared in the classroom. Why does fear stop outside the classroom. They need to be held accountable.

Paul Iten – parent and community member. He has sent several emails to the board members as well. He has a lawyer and is waiting for a response to his emails. He is willing to sign a liability form so that his kids do not have to wear a mask. He is desperate and running out of options. He is asking for a compromise. He is representing his kids as well as other parents and teachers that are against these mandates.

Leticia Iten – parent and community member. She asked why the kids least likely to spread or get sick from Covid continue to wear masks? All of this doesn't make sense anymore, and it is frustrating.



Stacey Britschgi – parent and community member. She has a daycare and helps her kinder student with homework. She sees the struggle with pronunciation. She said enough is enough with the mandates. She thanked Mr. Ruiz and food services for making the food better.

Austin Quarcelino – teacher and HTA president. He represents teachers when it comes to the law. He has not ignored Mrs. Kendall, he did not receive her emails. He does not appreciate the accusation of being the cause of the mask mandates. The HTA has never made demands regarding the masks.

Cory Peeks – parent and community member. She agrees with the parents that are at the meeting. She has not sent her daughters to school with a mask in months, but her kids are respectful and they wear it when given to them at school. She asked what is going to happen when the vaccine is mandated? Will the board just bend over? She added let kids go to school and enjoy it. It is wrong that teachers are telling them to wear masks.

Matt Hester – thanked the parents who spoke. They have received several emails from the parents. At this time there is no action item on the agenda. They are hoping for a change on the 28<sup>th</sup>. There might be a special board meeting if needed.

#### **COMMUNICATION FROM THE SCHOOL DISTRICT**

Ben Abatti – commended parents for the continued fighting for the kids. He understands the frustration. They had 5 professionals speak at previous meetings about the ineffectiveness of masks. They listened to advice from legal and were made aware of the loss of insurance, etc and being held liable. From the beginning the board has wanted the schools open and with in- person learning. He doesn't believe vaccines are for kids and that it should be a parent choice. There has been a lack of leadership at the State level, so be careful what and who you vote for. He does not want this to be a divisive issue between teachers and parents.

Kevin Grizzle – The board looked into getting other liability and workers comp insurance, but no luck. Teachers have continued to teach during these difficult times. It is difficult to defy State orders. The board is just looking out for the District as a whole.

Robin Cartee – Congratulated the HHS wrestlers for a job well done at CIF. She has never been in favor of masks, they care the cause for emotional and learning issues. She has constantly read and researched the data on the effectiveness and/or non-effectiveness of masks. Appreciates everything that Mrs. Kendall has done and the information she has provided. Although she is against masks, it is a difficult spot to be in as board members. She had a good meeting with the food services director and realized that there are several guideline challenges. She was receptive and will be more specific on the menu showing the daily breakfast and lunch.

Jared Garewal – asked about the resolution that was approved a couple of months ago regarding the mask and vaccine mandates and if it was sent to the representatives at the State level.

John Paul Wells – Congratulated Mr. Velazquez on the birth of his daughter. He was asked to judge the FFA speech competition, and they did a very good job.

Celso Ruiz – He will continue to work with Mr. Iten and Mrs. Kendall on their questions and concerns.



**CONSENT AGENDA  
GENERAL FUNCTIONS**

Moved by Trustee Grizzle, Seconded by Trustee Garewal to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: January 18, 2022. FINANCE AND BUSINESS – Warrant orders week beginning 1/20/22 to week ending 2/7/22. PERSONNEL SERVICES – Classified Resignation of Juan Bautista, Cafeteria Worker (District); Dayanara Martinez, Paraprofessional (Finley). Classified Employment of Melissa Palacios Avila, Health Clerk (HMS). Classified Maternity Leave of Ericka Pompa, Speech & Language Assistant. Certificated Maternity Leave of Samantha Chimits, Counselor (Pine). GENERAL BUSINESS – 2021-22 SPSA School Plan for Student Achievement for each school site. MOU Regarding Holtville Middle School's Participation in the ASES Consortium. HHS Robotics Team out of town overnight competition in Lancaster, CA. 2022-23 IID Special Project Grant Application. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

**INFORMATION ITEMS**

- A) Mr. Drye explained that the A-G Completion Improvement Grant Plan would provide resources and help counselors working closely with students with A-G completion. It would also help the students with emotional stress and help get back on track.
- B) Mr. Drye gave a short report on the DELAC (District English Learner Advisory Committee) The parents are happy and have been given a lot of information regarding the English Learner testing, etc. The committee will continue to meet and a report will be given annually.
- C) Mr. Velazquez presented the Mid-Year LCAP report. Included was the Supplement for the Annual Update for the 2021-22 LCAP with available mid-year outcome data related to metrics identified in the 2021-22 LCAP, and mid-year expenditure and implementation data on all actions identified in the 2021-22 LCAP. It included 5 prompts and 3 LCAP goals. The continuing impact of the Covid-19 pandemic, including the challenges of hiring staff, implementing health and safety protocols, and addressing learning acceleration needs due to the impact of distance learning has presented many challenges the first half of the school year. HUSD is committed to implementing the LCAP to provide the necessary services to the students.

**ACTION/DISCUSSION ITEMS**

Moved by Trustee Abatti, Seconded by Trustee Cartee to approve the 2021-2022 Holtville Unified School District Financial Audit. Mr. Wells presented a power point on the outcome of the 2020-21 Audit Report figures ending June 30, 2021. Total net position improved by \$2.8 million due to asset increase and increase to liability. Total district -wide revenues and expenditures increased by \$5.5 million and \$2.9 million. The audit went well as evidenced by the lack of findings in both the financial and compliance areas. From the State side of things, the audit shows that California has serious problems with regard to its unfunded liability problem. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Garewal to rescind all agreements for professional architectural and engineering services with



**Holtville Unified School District  
Regular Board Meeting  
Minutes – February 22, 2022**

**{Page 4 of 4}**

WPNA Architecture (1-HMS Gym Project Architect of Record; 2-HHS “C” Building DSA Closeout; 3-Finley Installation of Modular Classroom, Restrooms, and Marquee; 4-Pine Installation of Modular Classroom, Restrooms, and Marquee; 5-HMS Installation of Modular Classroom, Restrooms, and Marquee; 6-HHS Installation of Modular Classroom and Marquee; 7-HHS Installation of Modular Food Service Building; 8-Finley Installation of Admin and Parent Center Buildings and parking/bus drop-off area. Mr. Wells explained that due to the sudden death of the architect the agreements would have to be rescinded in order to begin working with a new architect. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Abatti to approve proposals with Allegro Planning Inc. for Professional Architectural/Engineering Services for (1-Finley Installation of Modular Classroom, Restrooms, and Marquee; 2-Pine Installation of Modular Classroom, Restrooms, and Marquee; 3-HMS Installation of Modular Classroom, Restrooms, and Marquee; 4-HHS Installation of Modular Classroom and Marquee; and 5-Finley Installation of Admin and Parent Center Buildings and parking/bus drop-off area. Mr. Wells explained that this is the new company that will continue with architectural/engineering services and pick up where WPNA Architecture left off. Passed by unanimous votes Ayes: 5, Nays: 0.

**FUTURE BOARD MEETING DATE**

Special Board Meeting: Wednesday, March 2, 2022

Regular Board Meeting: Monday, March 7, 2022

**ADJOURNMENT**

The meeting adjourned at 7:27 p.m.

---

**Robin Cartee, Clerk  
Holtville Unified School District  
Board of Trustees**



**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***WARRANTS***



Register 000179 - 02/24/2022

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000179, Dated 02/24/2022					
22166948	259.62	Printed	010		A T & T (000008/1)
22166949	4,297.26	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
22166950	1,695.82	Printed	010		AVILA, DAVID (000510/1)
22166951	250.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
22166952	224.50	Printed	010		BSN Sports, LLC (000413/2)
22166953	117.72	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
22166954	7,035.37	Printed	010		CARDMEMBER SERVICES (000322/2)
22166955	110.40	Printed	010		CHIMITS, SAMANTHA (000793/1)
22166956	474.09	Printed	010		COSTCO (000110/1)
22166957	300.00	Printed	010		COSTCO MEMBERSHIP (000110/2)
22166958	5,055.00	Printed	010		CURRIER and HUDSON (000117/1)
22166959	77.16	Printed	130		DEL SOL MARKET (000125/1)
22166960	25.00	Printed	010		Edmentum, Inc (000910/1)
22166961	159.60	Printed	130		FBC OF HENDERSON LLC (000154/1)
22166962	639.19	Printed	010		GAS COMPANY (000172/1)
22166963	182.62	Printed	010		GOMEZ, BETSY (000927/1)
22166964	250.00	Printed	010		GUZMAN, LILIAN (000525/2)
22166965	250.00	Printed	010		HANSEN, JULIE (000524/2)
22166966	199.90	Printed	010		HAYDEN, EULALIA (000538/1)
22166967	1,240.25	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
22166968	59.88	Printed	010		IHIDY-CLAVIERIE, YVETTE (000512/1)
22166969	180.00	Printed	010		IMPERIAL COUNTY BEHAVIORAL (000216/1)
22166970	29,429.17	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
22166971	56.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
22166972	119.63	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
22166973	385.00	Printed	010		JADE SECURITY SYSTEMS (000240/1)
22166974	198.92	Printed	010		LEWIS, CARMEN (000543/1)
22166975	111.66	Printed	130		LUZ CHABOLLA (000495/1)
22166976	84.88	Printed	010		LYERLY, ANNABEL (000557/1)
22166977	825.80	Printed	010		MAULDIN, DANIELLE M. (001016/1)
22166978	115.03	Printed	010		MIGUEL MATA (000496/1)
22166979	3,500.00	Printed	010		MONSIDO, INC (000984/1)
22166980	863.81	Printed	010		NAVARRO, BRANDON (001015/1)
22166981	250.00	Printed	010		PHILLIPS, BRIAN (000562/1)
22166982	110.87	Printed	010		QUILL CORP (000318/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 02/24/2022, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

Page 20 of 70



Register 000179 - 02/24/2022

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000179, Dated 02/24/2022 (continued)

22166983	3,231.42	Printed	010		QUILL CORP (000318/1)
22166984	356.72	Printed	010		RAYZIST PHOTOMASK, INC (000997/1)
22166985	35.83	Printed	010		ROMANS WATER (000331/1)
22166986	2,025.26	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
22166987	4,709.66	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
22166988	125.65	Printed	010		Sprint Communication Company (000816/2)
22166989	2,441.60	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
22166990	250.00	Printed	010		VanHaren, KRYSTLE (000597/1)
22166991	239.84	Printed	010		ZOOM VIDEO COMMUNICATIONS, INC (000912/2)

72,550.13

Number of Items

44 Totals for Register 000179



## Org Summary

Holtville Unified School District

Check # 22166948 through 22166991 Total Count 44 \$72,550.13



Register 000180 - 03/03/2022

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000180, Dated 03/03/2022

22167888	399.00	Printed	010		California Association of School Counselors (000801/1)
----------	--------	---------	-----	--	--

399.00

Number of Items

1 Totals for Register 000180



Register 000181 - 03/03/2022

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000181, Dated 03/03/2022					
22168220	1,029.55	Printed	010		A T & T (000008/1)
22168221	992.28	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
22168222	471.66	Printed	010		AUTO ZONE (000049/1)
22168223	224.50	Printed	010		BSN Sports, LLC (000413/2)
22168224	95.00	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
22168225	98.01	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
22168226	6,366.30	Printed	010		CARDMEMBER SERVICES (000322/2)
22168227	49.65	Printed	130		CDE CASHIERS OFFICE (000095/1)
22168228	1,068.09	Printed	130		COSTCO (000110/1)
22168229	350.00	Printed	010		CSU SAN BERNARDINO STUDENT FINANCIAL SERVICES-UH 035 (001018/1)
22168230	119.47	Printed	010		D LUPITAS RESTAURANT (000119/1)
22168231	3.20	Printed	130		DEL SOL MARKET (000125/1)
22168232	1,277.35	Printed	130		DOMINOS PIZZA (000142/1)
22168233	148.20	Printed	130		FBC OF HENDERSON LLC (000154/1)
22168234	1.04	Printed	010		GAS COMPANY (000172/1)
22168235	120.13	Printed	010		GEORGES PIZZA (000177/1)
22168236	7,069.08	Printed	010		GIGA KOM (000179/2)
22168237	892.77	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
22168238	1,240.71	Printed	010		ICOE (000210/1)
22168239	680.69	Printed	010		ICOE (000210/1)
22168240	437.10	Printed	010		ICOE (000210/1)
22168241	1,299.90	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
22168242	14.19	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
22168243	64.72	Printed	010		MCALPINE, LEIGH (000556/1)
22168244	1,065.55	Printed	010		QUILL CORP (000318/1)
22168245	112.04	Printed	010		QUILL CORP (000318/1)
22168246	297.37	Printed	010		QUILL CORP (000318/1)
22168247	80.00	Printed	010		ROMANS WATER (000331/1)
22168248	300.00	Printed	010		SAN DIEGO STATE UNIVERSITY (000335/1)
22168249	1,311.78	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
22168250	3,336.87	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
22168251	200.00	Printed	010		Tom A. Brady and Sons Inc (000394/1)
22168252	1,879.94	Printed	010		Verizon Wireless Services LLC (000422/1)
22168253	6,548.85	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
22168254	250.00	Printed	010		WILLIAMS, SAMANTHA (000593/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 03/03/2022, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

Page 22 of 73



Register 000181 - 03/03/2022

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000181, Dated 03/03/2022 (continued)

22168255	600.18	Printed	010		WYMORE INC (000440/1)
----------	--------	---------	-----	--	-----------------------

40,096.17

Number of Items

36 Totals for Register 000181



## Org Summary

Holtville Unified School District

Check # 22167888 through 22168255 Total Count 37 \$40,495.17



Register 000182 - 03/10/2022

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000182, Dated 03/10/2022

22168955	4,713.29	Printed	010		AFLAC FLEX 1 DEPARTMENT (000448/1)
22168956	2,145.95	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
22168957	52.98	Printed	010		AUTO ZONE (000049/1)
22168958	1,529.58	Printed	010		CALIFORNIA SCHOOLS VEB (000083/1)
22168959	390.33	Printed	010		COUNTY MOTOR PARTS (000111/3)
22168960	223.69	Printed	010		D LUPITAS RESTAURANT (000119/1)
22168961	60.00	Printed	010		David West (000758/1)
22168962	984.00	Printed	010		DAVID WEST INSURANCE (000121/1)
22168963	98.80	Printed	010		GEORGES PIZZA (000177/1)
22168964	15,750.00	Printed	010		IMPERIAL VALLEY TELECOMMUNICATIONS AUTHORITY (000210/2)
22168965	276.52	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
22168966	2,723.57	Printed	010		Music & Arts (000489/2)
22168967	8.15	Printed	010		PITNEY BOWES PURCHASE POWER (000308/1)
22168968	158.87	Printed	010		R S D (000320/1)
22168969	148.77	Printed	010		ROMANS WATER (000331/1)
22168970	402.00	Printed	010		SCHOOL PATHWAYS LLC (000348/1)
22168971	2,030.60	Printed	010		SISC II Life Ins (000474/1)
22168972	6,465.58	Printed	010		SISC III (000473/1)
22168973	157,002.81	Printed	010		SISC III- INS (000361/1)
22168974	304.10	Printed	010		Verizon Wireless Services LLC (000422/1)
22168975	4,684.50	Printed	010		VISION SERVICE PLAN (000424/1)
22168976	10,779.31	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)

210,933.40

Number of Items

22 Totals for Register 000182



Org Summary

Holtville Unified School District

Check # 22168955 through 22168976 Total Count 22 \$210,933.40



**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***PERSONNEL***



---

---

**MEMORANDUM**

---

---

**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED MATERNITY LEAVE  
**DATE:** MARCH 14, 2022

---

The Board is requested to accept the following Classified Maternity Leave:

1) Esperanza Salazar      Paraprofessional      2/11/22 – 4/20/22



---

---

**MEMORANDUM**

---

---

**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED EMPLOYMENT FOR 2021/22  
**DATE:** MARCH 14, 2022

---

The Board is requested to approve the following Classified Employment:

1.	Karolina Lopez	Temp Secretary	HHS
2.	Carmen Montoya	Temp Attendance Clerk	HHS
3.	Leonardo Cruz	Maintenance Worker	District



---

---

**MEMORANDUM**

---

---

**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** COACHES FOR 2021-22 SCHOOL YEAR  
**DATE:** MARCH 14, 2022

---

The Board is requested to approve the following HHS Sports Coaches:

1. Melissa Snyder	Head Softball Coach	\$4,588
2. Aimee Walker	Assistant Softball Coach	\$1,434
3. Emily Zarate	Assistant Softball Coach	\$1,434
4. Katelyn Smith	Assistant Wrestling Coach	\$2868
5. Richard Sanchez	Volunteer Assistant Softball Coach	
6. Lexi Smith	Volunteer Assistant Softball Coach	
7. Keriann Johnston	Volunteer Assistant Softball Coach	
8. Benny Carter	Head Baseball Coach	\$4,588
9. Jon Ayon	Assistant Baseball Coach	\$2,868
10. Romeo Rodriguez	Assistant Baseball Coach	\$2,868
11. Gerardo Lara	Head Track & Field Coach	\$2,868
12. Chad Van Acker	Assistant Track & Field Coach	\$2,868
13. Gerardo Lara Jr.	Volunteer Assistant Track & Field Coach	
14. Christina Croak	Head Swim Coach	\$2,868
15. Richard McClure	Volunteer Assistant Swim Coach	
16. George McClure	Head Boys Tennis Coach	\$4,588
17. John Reschert	Head Boys Golf Coach	\$4,588



**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***GENERAL BUSINESS***



## A-G Completion Improvement Grant Plan

Local Educational Agency (LEA) Name	Total Grant Allocation
Holtville Unified School District	\$661,224.00

### Plan Descriptions

A description of how the funds will be used to increase or improve services for foster youth, low-income students, and English learners to improve A-G eligibility

A-G Completion Improvement Grant Program funds will be used to increase or improve services to foster youth, low-income and English learners, and others to improve the number of students completing their A-G courses. Holtville Unified School District plans to accomplish this by.

1. Providing additional counselors who will work with all high school level students within the district to help students meet their A-G graduation requirements.
2. Providing Increased counseling services with targeted support and guidance in areas such as social and emotional supports, guidance for homeless and foster students as well as English Learners and low-income students.
3. Reviewing all transcripts and by conducting transcript evaluations to check/monitor students' progress and completion of A-G classes.
4. Evaluating and finding a transcript evaluation service that will provide breakdowns of student needs and verify A-G progress.
5. Providing presentations for students and parents regarding the requirements that students will need to be recognized as meeting the A-G requirements.
6. Increasing classes that are A-G approved by working with teachers to submit their courses for A-G approval via the UCOP Management Portal.
7. Providing professional development to teachers and/or administrators.
8. Providing classroom supplies, transportation and other needs to foster, homeless and low-income students.
9. Providing summer school support for students who need to complete their A-G classes.

A description of the extent to which all students, including foster youth, low-income students, and English learners, will have access to A-G courses approved by the University of California.



All Holtville Unified students have access to all courses offered without exception.

The number of students who were identified for opportunities to retake A-G approved courses in which they received a "D", "F", or "Fail" grade in the 2020 spring semester or the 2020-21 school year and a description of the method used to offer the opportunity retake courses.

Number of Students: 45

A student meets with their counselor and together they developed a plan as to when the class or classes will be taken or if needed, retaken. In most cases, when a class needs to be retaken is determined by when the class is offered and when the student can fit it into their schedule. If a student at the High School is unable to fit the class into their schedule, they have the option to dual enroll at Freedom Academy, our hybrid independent school program and take the class there.

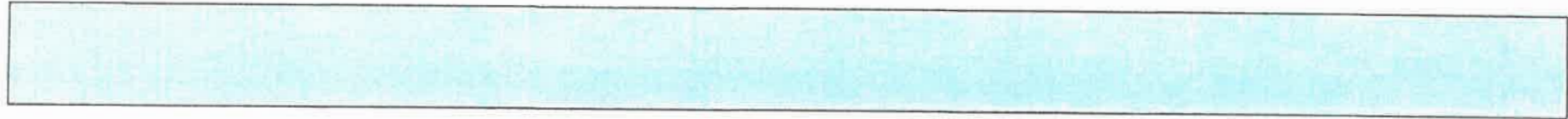
A description of how the plan and described services, and associated expenditures, if applicable, supplement services in the Local Control and Accountability Plan and Learning Recovery Plan.

We address our A-G goals in the Local Control and Accountability Plan under Goal 2, Action 1, but other parts of our plan the assist our objective for our A-G is embedded in Goals 1 and Goal 3. For example, we address our Low-income, foster youth, homeless under Goal 1, Action 1, through Action 9 and Goal 2, Actions 1 through 8 and Goal 3 actions 1 through 6. Homeless, foster, low-income and English Learner supports are embedded in all goals and most actions. Funding for these populations exceed millions of dollars per year. The LCAP addresses the use of and the increase of counselors to help students be more successful in their college goals In Goals 1. In Goal 3 we address how the district will develop and implement student and staff SEL strategies at all sites and encourage staff to participate in additional professional development and training opportunities. These actions are being provided with the intention of increasing social-emotional well-being of all students and decreasing mental-health. in Goal 2 we address the A-G course planning, SAT/ACT test preps, and College and Career. We discuss how the counselors are going to be an integral part in the success of our students who are college bound.

In the LCAP we show that we are providing \$760,593.61 dollars this year on counselors. \$ 50,491.43 in Social -Emotional learning services, over a half million dollars in Adonal Career and Technical Education and \$ 20,000 in College and Career Readiness. We plan to invest \$ 498,136.53 on promoting and monitoring student academic proficiency.

The investment being made through the LCAP demonstrates that Holtville Unified School District takes seriously the need to invest in success. A-G Completion Improvement Grant Program funds, not shown in the LCAP, will be added to existing funds and used to support a targeted and focused funding to achieve college and career success. \$ 661,224.00 funding will be used to increase counselor support and guidance, increase the number of students who complete the A-G requirements, provide ongoing Social and Emotional support, so that our current A-G success is not diminished from SEL pressures. These funds will help us find technology supports that will help us monitor students, evaluate students, and help guide students to success. These funds will help us send teachers and principals to trainings that will promote student academic health and if needed expand our independent, summer school and after school programs so that students get an increased opportunity to complete A-OG classes.





### Plan Expenditures

Programs and services to increase or improve A-G completion	Planned Expenditures
Provide access to Pre-AP courses at Holtville High School and Freedom Academy	\$ 2,000
Provide 24 days of teacher and/or administrator professional development to obtain AP certification	\$ 10,000
Provide access to AP Computer Science courses at all high schools	\$ 2,000
Provide Counselors for targeted and Social Emotional Support	\$ 637,224
Summer school, Independent study, and after school activities.	\$ 10,000.



---

---

## MEMORANDUM

---

---

**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** OBSOLETE ITEMS  
**DATE:** MARCH 14, 2022

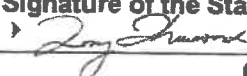

---

Sam Webb is requesting permission from the Governing Board to dispose of items considered to be obsolete, junk, or have no value, and to be discarded:

1. Teacher desk
2. Secretarial chairs (2)
3. Computer desk
4. Small file cabinets (2)
5. Student desks (10)



## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Celso Ruiz, Superintendent Holtville Unified 621 East Sixth Street Holtville, CA 92250-1450				<b>CDE GRANT NUMBER</b>			
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
				21	23939	63149	EZ
<b>Attention</b> Expanded Learning Programs Coordinator				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>	
<b>Program Office</b> Expanded Learning Office				<b>Resource Code</b>	<b>Revenue Object Code</b>	13	
<b>Telephone</b> 760-356-2974				6010	8590	<b>INDEX</b>	
<b>Name of Grant Program</b> After School Education and Safety Program				0150			
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>	
	\$210,629.17		\$210,629.17		07/01/2021	12/31/2022	
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>		
I am pleased to inform you that you have been funded for the After School Education and Safety Program. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please email the signed Grant Award Notification (AO-400) to: <div style="text-align: center;">           Nora Reed at nreed@cde.ca.gov            California Department of Education            1430 N Street, Suite 3400            Sacramento, CA 95814-5901         </div>							
<b>California Department of Education Contact</b> Nora Reed				<b>Job Title</b> Associate Governmental Program Analyst			
<b>E-mail Address</b> nreed@cde.ca.gov					<b>Telephone</b> 916-327-5928		
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 					<b>Date</b> February 23, 2022		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>							
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.							
<b>Printed Name of Authorized Agent</b> Celso Ruiz				<b>Title</b> Superintendent			
<b>E-mail Address</b> celso@busd.net					<b>Telephone</b> 760-356-2974		
<b>Signature</b> 					<b>Date</b> 2/25/22		



To Whom It May Concern:

February 24, 2022

We are writing this letter to inform you that Lanikai Hurtado has been screened for mid-year entrance to Transitional Kindergarten. In our screening, we found that academically she is at grade level with the rest of the class. She recognizes numbers 1-25, can count and categorize objects, can orally count to 100, identifies all colors and shapes, and recognizes almost all letters. Therefore, we have determined that she meets the criteria for TK and will be a good fit for mid-year entrance to our class.

Sincerely,

Aslynn Angulo

Emily Wolfe



---

---

**MEMORANDUM**

---

---

**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** FUNDRAISERS FOR HMS  
**DATE:** MARCH 14, 2022

---

The Board is requested to accept the following Fundraisers for HMS for the 2021/22 SY:

- A)
- |                |                       |                 |
|----------------|-----------------------|-----------------|
| 1. March/April | 6 <sup>th</sup> grade | DMI Fundraising |
| 2. April       | 8 <sup>th</sup> grade | See's Candy     |



## CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

This Agreement is entered by and between the California School Boards Association ("CSBA") and Holtville USD of Holtville, California ("Subscriber") for the use of CSBA's GAMUT services in accordance with the terms and conditions contained herein. This Agreement shall become effective (the Effective Date") upon the execution and delivery hereof by the parties hereto.

**1. Term and Renewal.** CSBA shall provide the services described in this Agreement on an annual basis from July 1<sup>st</sup> to June 30<sup>th</sup>. This Agreement shall commence as of the Effective Date and shall continue in effect until June 30<sup>th</sup> of the same year (such initial term referred to in this Agreement as the "Initial Term"). THEREAFTER, THE TERM OF THE AGREEMENT SHALL BE AUTOMATICALLY RENEWED ANNUALLY FOR AN ADDITIONAL ONE (1) YEAR TERM FROM JULY 1<sup>st</sup> to JUNE 30<sup>th</sup> (referred to in this Agreement as a "Renewal Term") UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF NON-RENEWAL TO THE OTHER PARTY AT LEAST NINETY (90) DAYS PRIOR TO THE END OF THE INITIAL TERM OR ANY RENEWAL TERM HEREOF.

**2. Grant of License.** Subject to the TERMS OF SERVICE and PRIVACY NOTICE located at <https://simbli.eboardsolutions.com/termsofservice.pdf> and <https://eboardsolutions.com/privacy-statement/>, Subscriber is hereby granted a non-exclusive, non-transferable, non-assignable, non-sub-licensable license to access GAMUT (the "Service") through the website provided by CSBA (the "Site"). All rights not specifically granted to Subscriber by this Agreement are reserved to CSBA.

**3. Fees.** For the license, Service, and training and support received pursuant to this Agreement, Subscriber agrees to pay CSBA the annual fees and set-up conversion fees described in Attachment A. Fees are calculated on annual fiscal year periods, pro-rated for a July 1 renewal, that begin on the subscription start date and each fiscal year anniversary thereof; therefore, Fees for subscriptions added in the middle of a monthly period will be charged for that full monthly period and the monthly periods remaining in the subscription term. To renew this Agreement after the Initial Term, Subscriber shall pay the applicable annual fee, in full. Fees for Renewal Terms may be subject to change. CSBA reserves the right to withhold or cancel access to GAMUT if said fees are not paid within 60 days of Subscriber's receipt of an invoice from CSBA.

**4. User Accounts.** Subscriber is authorized to create an unlimited number of user accounts for its employees and officers. Third party user access is prohibited. Subscriber is responsible for creating user accounts, determining access levels for each user, and informing all users of their obligations and responsibilities pursuant to this Agreement and the Terms of Service. Subscriber shall take reasonable measures to prevent unauthorized access to the Service, including protecting usernames, passwords and other log-in information.

**5. Training and Technical Support.** All logged in users of the Service will have 24/7/365 access to the online user guide, including the Knowledge Base and Training Webinars and Videos. Additional training materials, webcasts and videos may be available through CSBA. Upon receipt of this signed Agreement, when applicable, CSBA will contact Subscriber to set up Subscriber's Site and to schedule any applicable training. Upon request, CSBA may provide onsite training at the Subscriber's facility, subject to any training fees described in Paragraph 3 and Attachment A of this Agreement. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training. CSBA will provide timely support to Subscriber for the Service. CSBA shall not be responsible for supporting network, infrastructure, computing devices, or any third-party software applications installed on Subscriber's devices.

**6. Proprietary Rights.** Subscriber acknowledges that the Service, the Site, and all software and intellectual property used to create or maintain the Service or the Site are confidential and constitute trade



## CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

secrets and proprietary information. Subscriber has a right to access Subscriber's information hosted or stored on the Service but acknowledges and agrees that it holds no proprietary rights related to the Service or the Site. Any documents or files created by Subscriber on or uploaded by Subscriber to the Site belong to Subscriber, and Subscriber may use them as it sees fit, subject to applicable state and federal law and local policy. Subscriber agrees not to:

- (a) Modify, translate, reverse engineer, decompile, disassemble, or create derivative works based on the Services except to the extent that enforcement of the foregoing restriction is prohibited by applicable law;
- (b) Circumvent any user limits or other timing, use or functionality restrictions built into the Services;
- (c) Remove any proprietary notices, labels, or marks from the Services (except to the extent Reseller is so permitted to for the purposes of re-branding the Services);
- (d) Frame or mirror any content forming part of the Services; or
- (e) Access the Services in order to build a competitive product or service, or copy any ideas, features, functions or graphics of the Services that are established as intellectual property or proprietary information; or to authorize or attempt to do any of the foregoing. Subscriber agrees not to sell, rent, license, distribute, transfer, directly or indirectly permit the sale, rental, licensing, distribution, use or transfer of the license or any right granted thereby, including permitting the use or dissemination of documentation related to the Service, to any other party, either during the term of this Agreement or at any time thereafter.

**7. Data and Records.** CSBA has no responsibility or liability for the accuracy of documents, files, data, or information uploaded to the Service or provided by Subscriber or Subscriber's users. For the duration of this Agreement, CSBA agrees to take reasonable steps to preserve and protect Subscriber information uploaded to the Service. For as long as Subscriber continues to subscribe to the Service, CSBA agrees to store Subscriber's data. CSBA may delete all of Subscriber's stored information ninety (90) days after the termination of this Agreement. Upon request by Subscriber made within ninety (90) days after the effective date of termination or expiration of the Service, CSBA will make available to Subscriber an export of Subscriber's data in a format determined by CSBA at no fee, or in a format requested by the Subscriber for a mutually agreed-upon fee not to exceed the additional cost of exporting to the requested format. After such ninety (90) day period, CSBA shall have no obligation to maintain or provide any of such Subscriber data and thereafter, unless legally prohibited, may delete all of such data on the Site systems or otherwise in CSBA's possession or under CSBA's control.

Subscriber acknowledges that documents, data, and information uploaded to the Service are not an official record and acknowledges its responsibility to create an archive of such materials when Subscriber desires them to serve as official Subscriber records. Subscriber agrees not to hold CSBA liable for any damage to, any deletion of, or any failure to store Subscriber information. CSBA is not the custodian of Subscriber's records for any purpose and will direct any third-party request for Subscriber's information or records to Subscriber. In the event Subscriber records are requested pursuant to a lawfully issued subpoena or court order, to the extent possible, CSBA agrees to inform Subscriber prior to responding.

Notwithstanding the provisions of this Agreement, CSBA may access, compile, record and/or distribute statistical analyses and reports utilizing aggregated data derived from information and data related to Subscriber's use of the Service.



**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GAMUT SERVICE AGREEMENT**

**8. Warranty.** CSBA warrants that the Service will work in substantial accordance with purposes expressed in the Grant of License clause above. CSBA provides no other warranty of any kind, either express or implied, including, but not limited to, the implied warranties of merchantability, satisfactory quality, accuracy, and fitness for a particular purpose. Subscriber assumes all responsibility to provide and upgrade any hardware, computer operating system and/or software required to access GAMUT. CSBA does not warrant that functions contained in GAMUT will meet Subscriber's business requirements or that the operation of the service will be uninterrupted or error free.

**9. Limit of Liability.** IN THE EVENT OF A BREACH OF THIS AGREEMENT OR THE WARRANTY STATED ABOVE, SUBSCRIBER'S DAMAGES SHALL BE LIMITED TO THE AMOUNT OF THE ANNUAL FEE PAID BY LICENSEE FOR THE CURRENT YEAR. IN NO EVENT SHALL CSBA BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF PROFITS AND/OR SAVINGS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION OR OTHER PECUNIARY LOSSES) ARISING FROM THE USE OR INABILITY TO USE GAMUT OR THE SERVICE. SUBSCRIBER AGREES THAT DAMAGES DESCRIBED IN THIS PARAGRAPH ARE A REASONABLE ESTIMATION OF ANY LOSS SUBSCRIBER MAY SUFFER AND DO NOT CONSTITUTE A PENALTY.

**10. Termination.** This Agreement may be terminated by either party by giving the other party 60 days written notice. CSBA may also terminate this Agreement if Subscriber breaches any provision of this Agreement. If termination results from Subscriber's breach the annual fee, or any portion thereof, will not be refunded by CSBA. If termination results from Subscriber's written request, CSBA shall refund the pro rata portion of the annual fee for the balance of the fiscal year (July 1 - June 30) outstanding at the date of such termination. Termination for Subscriber's breach shall not alter or affect CSBA's right to exercise any other remedies available in law or equity for the breach.

**11. Compliance with Laws.** Subscriber is solely responsible for complying with state and federal laws, including the Americans with Disabilities Act of 1990 and those laws pertaining to open meetings and public information, including, but not limited to, the Ralph M. Brown Act and the California Public Records Act.

**12. Indemnification and Duty to Defend.** Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its directors, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever imposed on, asserted against, incurred or suffered by the other party, or its directors, officers, employees, agents or representatives by reason of damage, loss or injury (including death) to persons or property resulting in any way from (a) any negligent or intentional act by it or any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder; or (b) any neglect, omission or failure to act when under a duty to act on its part or the part of any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder.

It is expressly understood and agreed that in any third-party action to obtain Subscriber's records from CSBA which is opposed by Subscriber, any cost to CSBA in opposing the request, including, but not limited to, attorney's fees and costs, shall be paid by Subscriber. It is also expressly understood and agreed that no personal liability whatsoever shall attach to any member of CSBA's Board of Directors, or to any of the officers, employees, agents or representatives thereof, by virtue of this Agreement.

**13. Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CSBA and Subscriber.



**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GAMUT SERVICE AGREEMENT**

**14. Modification.** The scope of work and any other terms of this Agreement may be modified only by a written agreement signed by both parties.

**15. Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

**16. Entire Agreement.** This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings or other terms or conditions as regards to the subject matter hereof and neither party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. This Agreement supersedes all prior understandings, whether written or oral, and any such terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

**California School Boards Association**

**Holtville USD**



\_\_\_\_\_  
Elaine Yama-Garcia, Esq.  
Assistant Executive Director  
Policy & Governance Technology Services

\_\_\_\_\_  
6/2/2021  
Date



\_\_\_\_\_  
Signature

Celso Ruiz

\_\_\_\_\_  
Printed Name

Superintendent

\_\_\_\_\_  
Title

2/23/22

\_\_\_\_\_  
Date



**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GAMUT SERVICE AGREEMENT**

**ATTACHMENT A**

Subscriber is contracting for the Services and GAMUT Modules described in this Attachment. This Attachment may be updated to add or remove the specific GAMUT Modules that Subscriber is contracting for. By signing this Attachment Subscriber agrees to pay the fees described herein pursuant to the terms this Agreement. Any pro-rated reduction in fees or discounts will be indicated on the invoice. Annual subscriptions may be subject to change and services shall automatically renew unless either party gives written notice of non-renewal to the other party in accordance with the terms of this Agreement.

1. Annual Subscriptions. Subscriber agrees to pay the following annual fees for modules provided through GAMUT:

Module	Annual Fee
GAMUT Policy	\$2,495 (Existing Service)
GAMUT Policy Plus	\$2,640 (Existing Service)
GAMUT Meetings	Currently not subscribed

**GAMUT Policy** provides Subscriber with online access to CSBA's Sample Policy Manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources.<sup>1</sup> The sample policies, regulations, bylaws, and exhibits to which Subscriber is given access are CSBA's proprietary materials, they are provided for the Subscriber's sole use, and may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's prior written consent. By signing this Attachment Subscriber agrees not to share or reproduce CSBA's Sample Policy Manual or to use any part thereof in any training or presentation without CSBA's prior written consent. Subscriptions to GAMUT Policy without GAMUT Policy Plus or GAMUT Meetings do not include and individual Subscriber Site. Subscribers to GAMUT Policy may access CSBA's Sample Policy Manual through CSBA's GAMUT site. A link to the site and user accounts will be provided upon execution of this Agreement.

**GAMUT Policy Plus** provides subscribers access to CSBA Policy Manual Consultants during regular CSBA business hours for assistance with policy issues relating to the CSBA Sample Policy Manual and any updates to the CSBA Sample Policy Manual. Such consultation may include: (a) suggestions regarding editing, use and placement of policies within Subscriber's local policy manual, and/or (b) review of and suggestions regarding proposed policies, regulations and bylaws that are unique to the Subscriber. Such review is not intended to be and is not a substitute for advice from legal counsel. Consultation does not include drafting original policy language for the Subscriber. CSBA controls the "codification" of policies related to CSBA's Sample Policy Manual and reserves the right change the policy number and/or title of any policy related to CSBA's Sample Policy Manual in GAMUT.

---

<sup>1</sup> CSBA policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education in developing their own policy manual and are not intended for exact replication or as a substitute for legal advice. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific legal situations. Subscriber is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.



**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GAMUT SERVICE AGREEMENT**

2. Training and Set Up Fees. Subscriber agrees to pay the following fees for the set up their GAMUT site and individual onsite training:

Site Set Up Fee <sup>2</sup>	N/A
On Site Training Fee <sup>3</sup>	N/A

**California School Boards Association**



Elaine Yama-Garcia, Esq.  
Assistant Executive Director  
Policy & Governance Technology Services

6/2/2021  
Date

**Holtville USD**



Signature

Celso Ruiz  
Printed Name

Superintendent  
Title

2/23/22  
Date

<sup>2</sup> Site setup fees do not include any data conversion. Separate charges for data conversion may apply. CSBA will consult with Subscriber before any such charges are incurred.

<sup>3</sup> On Site Training fees do not include the cost of the CSBA trainer's travel expenses. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training.



## IMPERIAL VALLEY



### PROGRAM PARTICIPATION AGREEMENT 2021-2022

<b>Imperial Valley MESA</b>	<b>School:</b>	<b>Holtville Middle School</b>
900 N. 6 <sup>th</sup> St, Rm #8	<b>Address:</b>	800 Beale Ave.
El Centro, CA 92243	<b>City/Zip:</b>	Holtville, CA 92250
PH: (760) 335-5159	<b>PH:</b>	(760) 355-3240
EMAIL: <a href="mailto:jramos@ecesd.org">jramos@ecesd.org</a>	<b>School District:</b>	Holtville Unified School District
Program Director: Jeanette Espino	<b>Superintendent:</b>	Celso Ruiz
	<b>Principal:</b>	Eric Velasquez
	<b>MESA Advisor:</b>	David Avila

#### Allocation of Resources for MESA - My School will:

- 1) Assign a Mathematics, Science, English, or Computer Science teacher to be a MESA Advisor and provide a stipend. Appoint additional MESA Advisors (1 for every 30 students) as necessary.
- 2) Appoint a counselor to act as a liaison to work with the MESA Counseling Coordinator.
- 3) Provide classroom space for weekly MESA periods and activities. (If not offering a MESA class.)
- 4) Provide transportation to and from MESA Day at Imperial Valley College in March 2022.
- 5) Provide appropriate school site funds (Prop 98, Title 1, GATE, SIP, SB-813, etc.), to cover the following costs required to maintain the MESA Program:

\$2,500.00	Advisor Stipend
2,500.00	Hands on math/ science/ engineering materials
\$1000.00	competitions
\$500.00	for Instructional Assistant

---

**\$6,500.00 total support for fiscal year; 8/2021 to 6/6/2022.**

#### Imperial Valley MSP Program will:

- 1) Provide coordination in conjunction with MESA advisor for all MESA activities in the Imperial Valley.
- 2) Develop and/or coordinate MESA academic and enrichment components that include Academic Excellence Workshops, Test preparation workshops, MESA Day Competitions, field trips and speakers, and extracurricular Intensives such as Saturday and summer programs.
- 3) Provide MESA Advisors with necessary instructional materials and additional supplies for students to complete "hands-on" math and science projects.
- 4) Offer MESA Advisor several Professional Development Opportunities related to STEM and Higher Education.
- 5) Make transportation, and all other arrangements, for MESA Field Trips, Competitions and other MESA related events.



IMPERIAL VALLEY



**PROGRAM PARTICIPATION AGREEMENT  
2021-2022**

**Student Data Access**

My school will provide access to student data necessary to select, monitor, and guide MESA participants including the students' California Statewide Student Identification number (CASSID) and academic transcripts.

**Describe any additional school site support you are willing to provide:**

---

---

Superintendent Approval: Cub B 2/23/22  
Signature Date

Imperial Valley MESA Approval: \_\_\_\_\_  
Signature Date





Architecture • Planning • Interiors  
Landscape Architecture  
2155 So. Bascom  
Ave., Suite 200  
Campbell, CA 95008-3279  
408.963.5703

1241 Johnson Ave., Suite 174  
San Luis Obispo, CA 93401  
408.963.5710

E-mail: mark@sugimura.com  
Website: www.sugimura.com

March 2, 2022

Holtville Unified School District  
627 East 6<sup>th</sup> Street  
Holtville, CA 92250

Subject: Architectural Fee Proposal  
Holtville Middle School Close-out for the Gymnasium  
SFA Project #22012

Dear Mr. Wells:

We are pleased to provide a written proposal for Architectural services for your consideration. The following best describes services that we will provide once you have accepted this proposal:

#### **SCOPE OF WORK**

Provide architectural services toward the close-out and certification of the new Gymnasium building at the Holtville Middle School campus. Work includes signing transfer of Architect of Record requirements and any other related paperwork associated with a successful close-out for this project.

#### **BASIC COMPENSATION**

We propose a fixed fee not to exceed \$10,000. There will be no other expenses such a travel expenses unless approved by the District.

#### **ADDITIONAL SERVICES**

Services beyond Basic Service described above will be invoiced based upon an hourly rate as accepted and approved by the District prior to work requested by the District. Hourly rates would only be used with the District's written approval. Reimbursable expenses are invoiced at 1.10 times actual cost. Additional consultants will be hourly rates as acceptable by the school District and approved prior to the requested added scope. Added consultant fees will be invoiced as a reimbursable.

#### **PROJECT SCHEDULE**

We are available to proceed immediately on this project, upon your approval of this proposal.

#### **REIMBURSABLE EXPENSES**

Reimbursable expenses are invoiced at 1.10 times actual cost that would be above the fee as proposed and would only be considered if requested by the Owner.

*Principal*  
Mark C. Finney

*Associate*  
Donald Barry

*Project Directors*  
Mike Bowers  
Linda Mao

*Project Architects*  
Jackie Barbé  
John Tischler  
Brendan Kelly

*Project Manager*  
Norma Jackson

*Senior Designer*  
Jocelyn Martinez

*Project Close-out Specialist*  
Michael Kaluzhinsky

Architectural Proposal for Holtville MS Gym Close-out

Page 1 of 2





Architecture • Planning • Interiors  
Landscape Architecture  
2155 So. Bascom  
Ave., Suite 200  
Campbell, CA 95008-3279  
408.963.5703

1241 Johnson Ave., Suite 174  
San Luis Obispo, CA 93401  
408.963.5710

E-mail: mark@sugimura.com  
Website: www.sugimura.com

We are available to proceed immediately on this project, upon your approval of this proposal. Please do not hesitate to contact us for any issues that are not clearly identified. Please indicate your acceptance of this Proposal by signing below, which will become our working agreement, and fax or email a copy back to us as soon as possible so that we can get started.

Again, thank you for allowing us to provide a proposal for this project. We look forward to working with you.

Sincerely yours,  
Sugimura Finney Architects, Inc.

Accepted:

---

Mark C. Finney, President  
Architect  
C-24673

---

Holtville USD

*Principal*  
Mark C. Finney

*Associate*  
Donald Barry

*Project Directors*  
Mike Bowers  
Linda Mao

*Project Architects*  
Jackie Barbé  
John Tischler  
Brendan Kelly

*Project Manager*  
Norma Jackson

*Senior Designer*  
Jocelyn Martinez

*Project Close-out Specialist*  
Michael Kaluzhinsky



\*\*\*\*\*DRAFT\*\*\*\*\* HOLTVILLE UNIFIED SCHOOL DISTRICT  
CALENDAR\* 2022-23

WHERE TRADITION MEETS VISION

August 16-19, 2022	Teacher Contract Days	August 2022	September 2022	October 2022	50
August 22, 2022	FIRST DAY OF SCHOOL (MINIMUM DAY)	S M T W Th F S 1 2 3 4 5 6	S M T W Th F S 1 2 3	S M T W Th F S 1	54
September 5, 2022	Labor Day Observed - Holiday	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	
September 16, 2022	Deficiency Notices	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	
October 14, 2022	End of 1st Quarter	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	
October 24-28, 2022	Parent Conf. Week/Report Cards	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	
November 10, 2022	Deficiency Notices	S= 8 C= 12	S= 21 C= 21	S= 21 C= 21	
November 11, 2022	Veteran's Day Observed - Holiday	November 2022	December 2022	January 2023	
November 18, 2022	Minimum Day	S M T W Th F S 1 2 3 4 5	S M T W Th F S 1 2 3	S M T W Th F S 1 2 3 4 5 6 7	
November 21-25, 2022	Thanksgiving Break	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14	
December 16, 2022	End of Quarter/Minimum Day	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21	
December 25, 2022	Christmas Day Observed - Holiday	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28	
Dec 19 - Jan 2, 2023	Winter Break	27 28 29 30	25 26 27 28 29 30 31	29 30 31	48
January 1, 2023	New Year's Day Observed - Holiday	February 2023	March 2023	April 2023	48
January 16, 2023	MLK B-Day Observed - Holiday	S= 16 C= 16	S= 12 C= 12	S= 20 C= 20	
February 10, 2023	Deficiency Notices	S M T W Th F S 1 2 3 4 5	S M T W Th F S 1 2 3	S M T W Th F S 1	
February 13, 2023	Lincoln's B-Day Observed- Holiday	6 7 8 9 10 11 12	4 5 6 7 8 9 10	2 3 4 5 6 7 8	
February 20, 2023	Washington's B-Day Observed - Holiday	13 14 15 16 17 18 19	11 12 13 14 15 16 17	9 10 11 12 13 14 15	
March 3, 2023	Fair Day - Local Holiday	20 21 22 23 24 25 26	18 19 20 21 22 23 24	16 17 18 19 20 21 22	
March 17, 2023	End of 3rd Quarter	27 28 29 30	25 26 27 28 29 30 31	23 24 25 26 27 28 29	
March 22, 2023	12:30 pm Release Day (Students Only)	February 2023	March 2023	April 2023	
April 6, 2023	Minimum Day	S= 16 C= 16	S= 12 C= 12	S= 20 C= 20	
April 7, 2023	Good Friday Observed - Holiday	S M T W Th F S 1 2 3 4	S M T W Th F S 1 2 3	S M T W Th F S 1	
April 9, 2023	Easter Observed - Holiday	5 6 7 8 9 10 11	4 5 6 7 8 9 10	2 3 4 5 6 7 8	
April 10-14, 2023	Spring Break	12 13 14 15 16 17 18	12 13 14 15 16 17 18	9 10 11 12 13 14 15	
May 5, 2023	Deficiency Notices	19 20 21 22 23 24 25	19 20 21 22 23 24 25	16 17 18 19 20 21 22	
May 29, 2023	Memorial Day Observed - Holiday	26 27 28	26 27 28 29 30 31	23 24 25 26 27 28 29	
June 7, 2023	End of 4th Quarter	S= 18 C= 18	S= 22 C= 22	S= 14 C= 14	54
June 8, 2023	LAST DAY OF SCHOOL (MINIMUM DAY)	May 2023	June 2023	July 2023	54
June 9, 2023	Teacher Check-Out/Last Contract Day	S M T W Th F S 1 2 3 4 5 6	S M T W Th F S 1 2 3	S M T W Th F S 1	
	Early Release Day	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	
	First and Last School Days (Min. Days)	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	
	Staff Development/Non-School Day	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	
	End of Quarters	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	28
	Holidays No School	S= 22 C= 22	S= 6 C= 7	S= 31	29
	Minimum Day 12:00 pm Release	June 2023	June 2023	July 2023	
	<b>DRAFT - 1/21/2022</b>	June 6 - Pine Promotion	June 7 - HMS Promotion	June 8 - HHS Graduation	180
		S= 22 C= 22	S= 6 C= 7	S= 31	185

\*Please note: this calendar applies to students and Certificated staff only. Classified Staff should consult with their immediate supervisors regarding their workdays.



## Holtville Baseball 2022

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Saturday	3-12	Scrimmage - Central	Varsity	Away	TBD
Thursday	2-17	Southwest	JV	SWHS	5:30 PM
Friday	2-18	Palo Verde	JV	SWHS	3:00 PM
Saturday	2-19	Calexico	JV	Central HS	9:00 AM
Saturday	2-19	Brawley	JV	Central HS	2:00 PM
Wednesday	2-23	@ San Luis	Varsity	Away	3:45pm AZ
Thursday	2-24	Lefty Martin - Palo Verde	Varsity	Home	7:00 PM
Friday	2-25	Lefty Martin - San Luis	Varsity	Southwest HS	10:00 AM
Friday	2-25	Lefty Martin - Central	Varsity	Central HS	1:00 PM
Saturday	2-26	Lefty Martin - Desert Mirage	Varsity	Imperial HS	4:00 PM
Saturday	2-26	Lefty Martin - Indio	Varsity	Southwest HS	1:00 PM
Thursday	3-3	Calexico	JV	Home	6:00 PM
Monday	3-14	Calipat	JV/V	Away	4/7:00 PM
Thursday	3-17	Laughlin - Mohave	Varsity	Field 3 Needles HS	12:00 PM
Thursday	3-17	Laughlin - Pahrump	Varsity	Field 2 RVHS	4:00 PM
Friday	3-18	Laughlin - Needles	Varsity	Field 3 Needles HS	12:00 PM
Saturday	3-19	Laughlin - Kingman Academy	Varsity	Field 2 RVHS	8:00 AM
Saturday	3-19	Laughlin - Malc	Varsity	Field 1 RVHS	12:00 PM
Tuesday	3-22	Mt. Empire	Varsity	Home	4:00 PM
Wednesday	3-23	Palo Verde	JV	Away	3/5:30pm
Friday	3-25	Brawley	JV	Home	4:00 PM
Friday	3-25	San Diego HS	Varsity	Home	7:00 PM
Tuesday	3-29	Imperial	JV/V	Away	4/7pm
Friday	4-1	Imperial	JV/V	Home	4/7pm
Tuesday	4-5	Brawley	JV/V	Home	4/7pm
Thursday	4-7	Brawley	JV/V	Away	4/7pm
Monday	4-11	Lions Tournament	Varsity	Away	3:30 PM
Tuesday	4-12	Lions Tournament	Varsity	Away	3:30 PM
Wednesday	4-13	Lions Tournament	Varsity	Away	3:30 PM
Thursday	4-14	Lions Tournament TBD	Varsity	Away	
Tuesday	4-26	Palo Verde	JV	Away	3/5:30pm
Friday	4-29	BYE			
Tuesday	5-2	Southwest	JV/Varsity	Away	4/7pm
Friday	5-6	Southwest	JV/Varsity	Home	4/7pm
Tuesday	5-10	Central	JV/Varsity	Home	4/7pm
Thursday	5-12	Central	JV/Varsity	Away	4/7pm



## Holtville Boys Golf

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Wednesday	2-16	Brawley	Del Rio	2:00 PM
Monday	2-21	Vincent	<b>BWCC</b>	2:00 PM
Wednesday	2-23	Cental	<b>BWCC</b>	1:00 PM
Friday	2-25	Borrego, Southwest	<b>BWCC</b>	2:00 PM
Thursday	3-3	Central	<b>BWCC</b>	1:00 PM
Wednesday	3-9	Borrego	De Anza	2:30 PM
Tuesday	3-15	Antelope	Coyote Wash	1:00 PM
Friday	3-18	Central, Antelope	<b>BWCC</b>	1:00 PM
Tuesday	3-22	Palo Verde	<b>BWCC</b>	1:00 PM
Thursday	3-24	Central	<b>BWCC</b>	1:00 PM
Tuesday	3-29	Imperial	Del Rio	
Thursday	3-31	Southwest	Los Berancas	1:00 PM
Tuesday	4-5	Brawley	<b>BWCC</b>	1:00 PM
Thursday	4-7	Palo Verde	Blythe	
Monday	4-11	Central	<b>BWCC</b>	1:00 PM
Wednesday	4-13	Imperial	<b>BWCC</b>	1:00 PM
Tuesday	4-19	Borrego	De Anza	
Monday	4-25	Southwest	<b>BWCC</b>	1:00 PM
Wednesday	4-27	Brawley	Del Rio	
Thursday	4-28	IVL Individual Championship	TBD	TBD



## Holtville Softball 2022

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Tuesday	2-15	Sweetwater	Varsity	Away	3:30 PM
Friday	2-18	La Jolla	Varsity	Home	3:30 PM
Monday	2-21	High Tech SD	Varsity	Home	3:30 PM
Wednesday	2-23	Canyon Crest	Varsity	Away	3:30 PM
Tuesday	3-1	Otay Ranch	Varsity	Away	4:00 PM
Wednesday	3-2	Point Loma	Varsity	Away	2:00 PM
Saturday	3-5	Calexico	Varsity	TBD	11:30 AM
Saturday	3-5	West Hills	Varsity	TBD	3:00 PM
Monday	3-14	Calipat	JV/V	Home	4/6:30pm
Tuesday	3-15	Imperial	JV/V	Away	4/6:30PM
Thursday	3-17	Morse	Varsity	Away	TBD
Saturday	3-19	Valley Center	Varsity	TBD	11:30 AM
Tuesday	3-22	Calexico	JV/V	Away	4/6:30PM
Thursday	3-24	SW JV Tournament	JV	Away	TBD
Friday	3-25	SW JV Tournament	JV	Away	TBD
Friday	3-25	Bayfront Charter	Varsity	Home	3:30 PM
Saturday	3-26	SW JV Tournament	JV	Away	TBD
Wednesday	3-30	Central	JV	Away	4:00 PM
Monday	3-28	Calexico	JV/V	Home	4/6:30PM
Wednesday	4-6	La Jolla	Varsity	Away	4:00 PM
Tuesday	4-12	Imperial	JV/V	Home	4/6:30PM
Thursday	4-14	Vegas Tournament	Varsity	Away	TBD
Friday	4-15	Vegas Tournament	Varsity	Away	TBD
Saturday	4-16	Vegas Tournament	Varsity	Away	TBD
Tuesday	4-12	Imperial	JV/V	Home	4/6:30PM
Monday	4-25	Central Frosh	Frosh	Home	6:00 PM
Wednesday	4-27	Brawley	JV/V	Away	4/6:30pm
Friday	4-29	Central	JV/V	Home	4/6:30pm
Tuesday	5-3	Southwest	JV/V	Away	4/6:30pm
Friday	5-6	Brawley	JV/V	Home	4/6:30pm
Tuesday	5-10	Central	JV/V	Away	4/6:30pm
Thursday	5-12	Southwest	JV/V	Home	4/6:30pm



## Holtville Swim

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Tuesday	3-15	Central	ECAC Pool	4:00 PM
Thursday	3-17	Imperial	ECAC Pool	4:00 PM
Thursday	3-24	Brawley	Calipat HS	3:30 PM
Tuesday	3-29	Brawley	Brawley	3:15 PM
Tuesday	4-5	Southwest	ECAC Pool	4:00 PM
Thursday	4-7	Calexico	Calipat HS	3:30 PM
Wednesday	4-13	Palo Verde	Calipat HS	3:30 PM
Thursday	4-28	IVL Finals	TBD	TBD



## Holtville Boys Tennis

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Thursday	2-17	Central	Away	3:15 PM
Wednesday	2-23	Calexico	Away	2:15 PM
Saturday	2-26	Tournament in SD	Valhalla HS	9:00 AM
Monday	3-7	Vincent Memorial	Home	3:30 PM
Wednesday	3-9	Brawley	Home	4:00 PM
Monday	3-14	Calexico	Away	4:00 PM
Wednesday	3-16	Southwest	Away	4:00 PM
Monday	3-21	Central	Home	4:00 PM
Wednesday	3-23	Vincent Memorial	Home	3:30 PM
Monday	3-28	Brawley	Away	4:00 PM
Wednesday	3-30	Calexico	Home	3:30 PM
Monday	4-4	Southwest	Home	4:00 PM
Wednesday	4-6	Central	Away	4:00 PM
Tuesday	4-12	IVL Prelims	Southwest HS	TBD
Wednesday	4-13	IVL Finals	Southwest HS	TBD



## Holtville Track & Field

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Saturday	3-5	Desert Relays	Central HS	9:00 AM
Thursday	3-10	Imperial	Away	4:00 PM
Saturday	3-12	Don Jones Bronco Invite	Rancho Bernardo HS	9:00 AM
Thursday	3-24	Brawley	Away	4:00 PM
Thursday	3-31	Southwest	Away	4:00 PM
Saturday	4-2	Arnie Robinson Invite	SD Mesa College	12:00 PM
Thursday	4-7	Calexico	Away	4:00 PM
Wednesday	4-13	Central	Away	4:00 PM
Saturday	4-16	Jim Cerveny	Mission Bay HS	9:00 AM
Wednesday	4-27	Palo Verde	Away	4:00 PM
Tuesday	5-3	IVL Prelims	Brawley	TBD
Thursday	5-5	IVL Finals	Southwest	TBD
Saturday	5-14	CIFSDS Div 3 Prelims	TBD	TBD
Saturday	5-21	CIFSDS Finals	TBD	TBD



**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***ACTION/DISCUSSION***



**North Coast Unified  
Air Quality Management District**  
707 L Street, Eureka, CA 95501  
(707) 443-3093  
[www.ncuagmd.org](http://www.ncuagmd.org)



February 25, 2022

Holtville Unified School District  
Mitchell W. Drye  
Director of Technology & Grants  
621 E. Sixth Street  
Holtville, CA, 92250

RE: Rural School Bus Pilot Project – Year Three Selection Two

Congratulations! Holtville Unified School District has been tentatively selected to receive Rural School Bus Pilot Project (RSBPP) grant funding from the North Coast Unified Air Quality Management District (NCUAQMD) to replace the bus listed below, in Table 1. **Please sign this letter to confirm the school's interest in moving forward with the next step in the process, Application Part B Eligibility Evaluation (Part B).**

**Table 1: Bus Selected for Funding**

Grant #	Max Funding	Bus #	Model Year	VIN
O186, 19-84	\$405,000	98-1	1998	IHVBBAAAN5WH526826

Once NCUAQMD receives confirmation of the school's interest in moving forward with the Part B process, an email will be sent to the project contact discussing the next steps. Within the email notification, and included below, is a link to get started. **The Part B process must be completed by March 25, 2022.**

<https://app.smartsheet.com/sheets/3PjhX4h5C4Rp6QrPVxV2xMPwCWj2J8G8xqhcxGc1?view=grid>

**PLEASE NOTE:** No equipment is to be ordered and no work is to begin on this project until the equipment has been pre-project evaluated per Part B and a fully executed Grant Agreement between the NCUAQMD and the grantee is in place. No costs or financial commitments that are incurred or undertaken prior to the date of full execution of the Grant Agreement will be considered for reimbursement from the NCUAQMD. Only a fully executed Grant Agreement constitutes an obligation for the NCUAQMD to fund a project.

I, Mitchell W. Drye, confirm that Holtville Unified School District wishes to move forward with the application process for the bus identified in Table 1, above.

DocuSigned by:  
 Mitchell W. Drye  
F5C669F622F5481...

2/28/2022 | 4:32 PM PST



The NCUAQMD looks forward to working with Holtville Unified School District to ultimately reduce student exposure to pollutants and making a positive impact on the air quality in California. If you have any questions or require additional information, please contact at Stacy Calles at [scalles@ncuaqmd.org](mailto:scalles@ncuaqmd.org).

Sincerely,

DocuSigned by:

*Brian Wilson*

2/25/2022 | 1:37 PM PST

770A6710288442D...

Brian Wilson

Air Pollution Control Officer



## Certificate Of Completion

Envelope Id: 39228BB7D173448D810FB644F723F902  
 Subject: Please DocuSign: RSBPP Initial Funding Offer\_Year3\_Sel2\_Holtville.pdf  
 Source Envelope:  
 Document Pages: 2 Signatures: 2  
 Certificate Pages: 5 Initials: 0  
 AutoNav: Enabled  
 Envelope Stamping: Disabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:  
 Stacy Calles  
 707 L Street  
 Eureka, CA 95501  
 scalles@ncuaqmd.org  
 IP Address: 174.22.7.221

## Record Tracking

Status: Original  
 2/25/2022 11:58:08 AM

Holder: Stacy Calles  
 scalles@ncuaqmd.org

Location: DocuSign

## Signer Events

Brian Wilson  
 bwilson@ncuaqmd.org  
 APCO / Executive Director  
 NCUAQMD  
 Security Level: Email, Account Authentication  
 (None)

## Signature

DocuSigned by:  
 Brian Wilson  
 770A87102B8442D...

Signature Adoption: Pre-selected Style  
 Using IP Address: 208.180.18.59

## Timestamp

Sent: 2/25/2022 12:01:07 PM  
 Viewed: 2/25/2022 1:37:43 PM  
 Signed: 2/25/2022 1:37:48 PM

Electronic Record and Signature Disclosure:  
 Not Offered via DocuSign

Mitchell Drye  
 mdrye@hurd.net  
 Security Level: Email, Account Authentication  
 (None)

DocuSigned by:  
 Mitchell Drye  
 F5C8E0F822F54B1...

Signature Adoption: Pre-selected Style  
 Using IP Address: 207.62.11.133

Sent: 2/25/2022 1:37:49 PM  
 Viewed: 2/28/2022 4:28:43 PM  
 Signed: 2/28/2022 4:32:36 PM

Electronic Record and Signature Disclosure:  
 Accepted: 1/3/2022 12:30:02 PM  
 ID: b8b826b5-b668-491a-ac70-e11e1509b0e8

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Stacy Calles  
 scalles@ncuaqmd.org  
 Grant Specialist - Consultant  
 NCUAQMD  
 Security Level: Email, Account Authentication  
 (None)

COPIED

Sent: 2/28/2022 4:32:37 PM

Electronic Record and Signature Disclosure:  
 Not Offered via DocuSign



**Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

2/25/2022 12:01:07 PM

Certified Delivered

Security Checked

2/28/2022 4:28:43 PM

Signing Complete

Security Checked

2/28/2022 4:32:36 PM

Completed

Security Checked

2/28/2022 4:32:37 PM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**



Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact North Coast Unified Air Quality Management District:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [jdavis@ncuaqmd.org](mailto:jdavis@ncuaqmd.org)

**To advise North Coast Unified Air Quality Management District of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [jdavis@ncuaqmd.org](mailto:jdavis@ncuaqmd.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

**To request paper copies from North Coast Unified Air Quality Management District**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [jdavis@ncuaqmd.org](mailto:jdavis@ncuaqmd.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with North Coast Unified Air Quality Management District**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [jdavis@ncuaqmd.org](mailto:jdavis@ncuaqmd.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify North Coast Unified Air Quality Management District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by North Coast Unified Air Quality Management District during the course of your relationship with North Coast Unified Air Quality Management District.