



## HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Special Board Meeting

September 15, 2022

### Board of Trustees

Matt Hester, President  
Kevin Grizzle, Member  
Jared Garewal, Member  
Ben Abatti Jr., Member

### Superintendent

Celso Ruiz

### Assistant Superintendent

John Paul Wells

# Holtville

where tradition meets vision



**SPECIAL MEETING**  
**of the**  
**BOARD OF TRUSTEES**  
**HOLTVILLE UNIFIED SCHOOL DISTRICT**

Thursday, September 15, 2022  
CLOSED SESSION 5:00 P.M, OPEN SESSION IMMEDIATELY FOLOWING.  
Holtville Unified School District, Board Room, 621 E 6<sup>th</sup> Street Ave., Holtville, CA. 92250

*From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250*

*Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).*

**1. PRELIMINARY**

- Call to Order
- Flag Salute
- Roll Call

Present      Absent

Matt Hester, President	_____	_____
Kevin Grizzle, Clerk	_____	_____
Jared Garewal, Member	_____	_____
Ben Abatti Jr., Member	_____	_____

**2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote: \_\_\_ - \_\_\_

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.**

*At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.*

**4. CLOSED SESSION**

- A) Superintendent's Evaluation – Government Code section 54957
- B) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

**5. REPORTABLE CLOSED SESSION ACTIONS:**

**BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT  
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AGENDA PAGE 2**

**6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER**

**JURISDICTION OF THE BOARD.** At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**7. CONSENT AGENDA**

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

**A. GENERAL FUNCTION**

1) Adoption of Minutes: August 15, 2022 Pg. 2-4

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_ - \_\_

**8. ACTION/DISCUSSION ITEMS**

The Board is asked to approve the following items:

**A) Approve 2021-22 Unaudited Actuals/2022-23 Budget Revision**

(Mr. Wells)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

**B) Approve 2021-22 Gann Limit Resolution 2022/23-004**

(Mr. Wells) Pg. 6

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Hester: \_\_\_\_\_ Grizzle: \_\_\_\_\_ Garewal: \_\_\_\_\_ Abatti: \_\_\_\_\_

Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_ - \_\_

**C) Approve 2021-22 Adult Education Fund Committed Balance Resolution 2022/23-005**

(Mr. Wells) Pg. 7

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Hester: \_\_\_\_\_ Grizzle: \_\_\_\_\_ Garewal: \_\_\_\_\_ Abatti: \_\_\_\_\_

Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_ - \_\_

**D) Approve 2021-22 Education Protection Account Actual Expenditures**

(Mr. Wells) Pg. 8

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_

**9. FUTURE BOARD MEETING DATE**

Monday, October 17, 2022 is the next Regular Board Meeting

**10. ADJOURNMENT**

**MISSION STATEMENT**

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***MINUTES***

**Holtville Unified School District  
Regular Board Meeting  
Minutes – August 15, 2022**

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The Board of Trustees of the Holtville Unified School District met in a Regular Session on August 15, 2022, at the Holtville Unified School District Board Room 621 E 6<sup>th</sup> Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

**MEMBERS PRESENT:** Matt Hester, President; Kevin Grizzle, Member; Jared Garewal, Member; Ben Abatti Jr., Member, Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent; Arianna Venegas, Student Rep.

**MEMBERS ABSENT:** Robin Cartee, Clerk

**MODIFICATION OF THE AGENDA:** None

**STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.** None

**CLOSED SESSION**

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

**REPORT OF CLOSED SESSION In:** 5:05 p.m. **Out:** 6:12 p.m.  
Nothing to report

**ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.**

Nothing

**COMMUNICATIONS FROM THE SCHOOL DISTRICT**

HTA - Looking forward to a new school year.

Governing Board welcomed everyone back, they are looking forward to a new school year.

Mr. Ruiz – Welcome back. We are close to having all staff hired for the school year.

**CONSENT AGENDA**

**GENERAL FUNCTIONS**

Moved by Trustee Grizzle, Seconded by Trustee Abatti to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: June 30, July 7 & August 4 2022. FINANCE AND BUSINESS – Warrant orders week beginning 6/30/22 to week ending 8/11/22. PERSONNEL SERVICES – Classified Resignation of Esperanza Salazar, Paraprofessional (Finley); Jose Moreno, Technology Support Technician (District); Gabriela Arroyo, Yard Aid (Finley); Blaise Cazares, Paraprofessional (Finley); Victoria Arvizu, Paraprofessional (Finley); Juan Barak, Paraprofessional (HHS); Melissa Palacios, Paraprofessional (HMS); Marilyn Ceceno, Paraprofessional (HMS); Arin Lawson, Library Clerk

**CONSENT AGENDA**

**GENERAL FUNCTIONS continued**

(HMS); Asiul Quevedo, Paraprofessional (Pine). Classified Maternity leave of Diana Bernal, Paraprofessional (HMS). Classified Employment of Celeste Taylor, Attendance Secretary (HMS); Veronica Estrada, Library Clerk (HMS); Nadia Pizano, Migrant Secretary (District); Claudia Luna, Cafeteria Manager (District); Sonia Macias, Cook (District); Jessica Romero, Cafeteria Worker (District); Melina Medina, Cafeteria Worker (District). Certificated Employment of James Anderholt, Teacher (50% contract) (HHS). Extra Duty Assignments of Carl Johnston, Co Athletic Director (HHS); Ethan Ming, Athletic Trainer (HHS); Yvonne Castro, Band/Chorus Director (HHS); Michelle Johnson, ASB Director (HHS); Alfredo Guzman, Yearbook Advisor (HHS). GENERAL BUSINESS – Out of State and overnight trip for HHS FFA. They will be traveling to Indianapolis on 10/24/22 – 10/29/22. HUSD cell phone stipend. SELPA Operations Committee for 2022-23 SY. CAEP Imperial County Adult Education Consortium Members. MOU for the AmeriCorps Borderlands Program. Attorney/Client Retainer with Artiano Shinoff. HUSD Community Advisory Committee. Quarterly report on Williams Uniform Complaints for June 30, 2022. MOU between Imperial County Consortium Teacher Induction Program & HUSD Regarding the Provision of Teacher Induction Services for the 2022-23 SY. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

**ACTION/DISCUSSION ITEMS**

Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve Board Resolution 2022/23-001 of the Board of Trustees of the Holtville Unified School District Authorizing the Issuance and Sale of General Obligation Bonds Election of 2018, Series C, in an Aggregated Principal Amount Not to Exceed \$2,000,000 and Approving Related Documents and Actions. Mr. Wells explained that this will be the final issuance. The funds will be used in part for the HHS multipurpose building. Roll Call Vote: Hester; Aye: Grizzle; Aye; Garewal; Aye; Abatti; Aye. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Grizzle to approve Revised 2022 HUSD Local Control and Accountability Plan (LCAP). The plan was approved on June 15, 2022, and after the final review there were a couple of grammatical changes that needed to be made. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Abatti to approve the Polar King International proposal in the amount of \$124,991.09 for a one piece freezer to be placed at the Finley School Cafeteria. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Abatti to approve Board Resolution 2022/23-002 of the Board of trustees of the Holtville Unified School District in the Matter of Declaring Rural Status for the Purpose of Exemption from Education Code Section 46148. Mr. Ruiz explained that the Imperial County Office of Education already passed a resolution on behalf of all County school districts declaring rural status to be exempt from the later start time for most schools in California. Roll Call Vote: Hester; Aye: Grizzle; Aye: Garewal; Aye: Abatti; Aye. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Garewal to approve and allow Maria Aguilera to teach Physical Education grades 6-8 at Holtville Middle School on a Provisional Internship Permit (PIP) for the 2022/23 school year.

**Holtville Unified School District  
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**ACTION/DISCUSSION ITEMS (continued)**

Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve the ESR Construction Proposal for Holtville High School Portable Classroom installation work in the amount of \$58,700. This is part of the COVID mitigation projects. The installation will be setting up the connections, etc. Passed by unanimous votes Ayes: 4, Nays: 0.

**FUTURE BOARD MEETING DATE**

Regular Board Meeting: Monday, September 12, 2022

**ADJOURNMENT**

The meeting adjourned at 6:32 p.m.

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**Kevin Grizzle, Clerk  
Holtville Unified School District  
Board of Trustees**

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***ACTION/DISCUSSION***



**RESOLUTION NO. 2022/23-004 FOR ADOPTING THE “GANN” LIMIT**  
**Holtville Unified School District**  
*(Normal, no increase to Limit pursuant to G.C. 7902.1)*

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2021-22 fiscal year and a projected Gann Limit for the 2022-23 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2021-22 and 2022-23 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2021-22 and 2022-23 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAINED \_\_\_\_\_

Attest:

Date:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

RESOLUTION NO. 2022/23-005

COMMITTING END FUND BALANCE

A RESOLUTION OF THE HOLTVILLE UNIFIED SCHOOL DISTRICT, ESTABLISHING COMMITTED FUND BALANCES IN THE ADULT EDUCATION FUND IN THE AMOUNTS OF:

Fiscal Year 2021-22 = \$49,827.91 (Unaudited Actuals Balance)

Fiscal Year 2022-23 = \$49,827.91 (Projected Budget Balance)

IN ACCORDANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 54 AND HOLTVILLE UNIFIED SCHOOL DISTRICT RESOLUTION No. 10/11-006, ESTABLISHING FUND BALANCE POLICY

WHEREAS, the Governmental Accounting Standards Board (“GASB”) has adopted Statement 54 (“GASB 54”), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

WHEREAS, GASB 54 allows the governing body to formalize the commitment of unassigned fund balances to a specified purpose; and

WHEREAS, the Governing Board is the highest level of decision making authority, and has the authority to commit, assign, or evaluate fund balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal restraints self-imposed by the Holtville Unified School District; and

WHEREAS, once the committed fund balance restraints are imposed, it requires the constraint to be removed by the Governing Board of the Holtville Unified School District prior to redirecting the funds for other purposes;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE HOLTVILLE UNIFIED SCHOOL DISTRICT:

THAT, in accordance with the provisions of GASB 54, the Holtville Unified School District hereby commits the above referenced funds to be used for Adult Education Fund expenditures, including any costs of teaching, clerical, or support staff, materials and services expenses directly incurred by the Holtville Unified School District Adult Education Program, and/or any indirect administrative charges incurred as a result of operating the Adult Education Program within the Holtville Unified School District.

APPROVED, AND ADOPTED on this the 15th day of September, 2022.

Fiscal01a

Account Object Summary-Balance

Balances through June					Fiscal Year 2021/22	
Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance	
<b>Fund 010 - General Fund</b>						
8012	Education Protection Account S	3,028,782.00	3,946,778.00	6,282,424.00	2,335,646.00-	
8019	LCFF/Revenue Limit State Aid -			1.00-	1.00	
<b>Total for Revenue accounts</b>		<b>3,028,782.00</b>	<b>3,946,778.00</b>	<b>6,282,423.00</b>	<b>2,335,645.00-</b>	

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
1100	Certificated Teachers' Salarie	2,307,135.76	2,998,937.17		4,067,518.08	1,068,580.91-
1160	Substitute Teachers				167,637.00	167,637.00-
1170	Cert Teacher Stipends				64,796.59	64,796.59-
2100	Classified Instructional Salar				8,890.00	8,890.00-
2170	Instructional Aide Stipends				65,815.50	65,815.50-
2200	Classified Support Salaries				357,654.65	357,654.65-
2230	Classified Supprt Extra Hours				47,644.64	47,644.64-
2260	Substitute Classified Pupil su				2,490.00	2,490.00-
3101	State Teachers' Retirement Sys	387,458.09	502,634.27		675,150.52	172,516.25-
3201	Public Employees' Retirement S		13,527.80		13,527.80	.00
3202	Public Employees' Retirement S				88,245.43	88,245.43-
3301	OASDI/Medicare/Alternative, ce		3,660.95		11,924.19	8,263.24-
3302	OASDI/Medicare/Alternative, cl				29,719.22	29,719.22-
3303	Medicare, certificated	32,094.14	42,252.88		59,753.81	17,500.93-
3304	Medicare, Classified				6,956.32	6,956.32-
3401	Health & Welfare Benefits, cer	234,669.45	318,008.64		440,977.22	122,968.58-
3402	Health & Welfare Benefits, cla				67,217.17	67,217.17-
3501	State Unemployment Insurance,	27,224.70	14,569.92		20,604.35	6,034.43-
3502	State Unemployment Insurance,				2,393.93	2,393.93-
3601	Worker Compensation Insurance,	27,053.37	35,792.89		50,482.31	14,689.42-
3602	Worker Compensation Insurance,				5,688.18	5,688.18-
3701	OPEB, Allocated, certificated	13,146.49	17,393.48		24,652.11	7,258.63-
3702	OPEB, Allocated, classified po				2,683.98	2,683.98-
<b>Total for Expense accounts</b>		<b>3,028,782.00</b>	<b>3,946,778.00</b>	<b>.00</b>	<b>6,282,423.00</b>	<b>2,335,645.00-</b>

<b>Total for Org 030 and Fund 010</b>					
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance
<b>Budgeted</b>		3,946,778.00		3,946,778.00	0.00
<b>Actual</b>		6,282,423.00	0.00	6,282,423.00	0.00

Selection Filtered by User Permissions, (Org = 30, Online/Offline = N, Fiscal Year = 2022, Period = 12, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Resource = 1400, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 0, Page Break? = N)