



621 E. Sixth Street, Holtville, CA 92250
 (760) 356-2974 (760) 356-4936 (fax)

COACHING APPLICATION

POSITION DESIRED: _____ **Job Posting#** _____

NEED TO INCLUDE:				
Resume	First Aid	CPR Certification	Three (3) Letters of Recommendation	
Coaching Credential –OR–		CIF Coaching Certificate	Copy of a Valid Driver’s License	

All sections must be completed. Additional information may be attached which might be helpful in evaluating training experience and qualifications for a coaching position.

Name: _____ Telephone: _____

Address: _____

City: _____ State: _____ Zip: _____

1. List interscholastic sports in which you participated as a high school student and/or college student:

Name of Sport – Length of Time	Name of Sport – Length of Time

2. List coaching experience (include win-loss record, championships and/or any team or coaching honors received):

Year	Title	School or Team	Win-Loss Record	Awards/Honors

3. What additional athletic experience have you had that enhance your capabilities as a coach?

4. What specialized training have you had in the area of coaching?

5. Describe your philosophy on winning (may attach to application; limit to one paragraph):

6. Describe your philosophy on sportsmanship (may attach to application; limit to one paragraph):

7. Describe your philosophy on discipline:

8. Explain those factors that you feel are most important to a quality athletic program:

List at least three (3) references who are knowledgeable of your coaching qualifications:

Name	Present Address	Telephone	Title	Relationship

REQUIRED APPLICANT STATEMENT

1. Have you ever been convicted of a felony or misdemeanor? Yes No
*If "yes", a letter of explanation **must** accompany your application with a listing of all convictions, even if any of such convictions were later expunged from your record pursuant to Penal Code sections 667.6(c). A conviction includes a plea of guilty, no lo contendere (no contest) and/or a finding of guilty by judge or jury.*
2. Can you, upon offer of employment, submit verification of your legal right to work in the United States? Yes No
3. Do you object to contacting of references other than those provided? Yes No
4. I have read the job description and can perform the essential functions of the position with or without reasonable accommodation. Yes No

Signature of Applicant: _____

Date: _____

PLEASE DELIVER YOUR COMPLETED APPLICATION TO:

Holtville Unified School District
621 E. 6th Street, Holtville, CA 92250
Tel: (760) 356-2974

Holtville Unified School District is an equal opportunity provider and employer.

HOLTVILLE UNIFIED SCHOOL DISTRICT
Athletic Team Coach Certification

Per Section 5593 of Title 5 of the California Code of Regulations, athletic coaches at any grade level must show knowledge and competency in four State-defined areas. Please check **at least one** option that applies to you in each Sections 1, 2, and 4 and provide copies of documentation. In Section 3, please check all that apply. If none of these options apply to you, please contact your site administrator urgently for further assistance.

Section 1 - Care and Prevention of athletic injuries, basic first aid, & emergency procedures:

- Completion of college-level course in care and prevention of athletic injuries AND possession of a valid CPR card
- A valid sports injury certificate or first aid card AND a valid CPR card
- A valid Emergency Medical Technician I or II card
- A valid trainer's certification issued by the National or Cal Athletic Trainer's Association

Comments: _____

Section 2 - Coaching Techniques:

- Completion of a college course in coaching theory and techniques
- Completion of in-service programs arranged by a school district or County Office of Ed
- Prior service as a student coach or assistant athletic coach in the sport to be coached
- Prior coaching in community youth athletic programs in the sport to be coached
- Prior coaching in organized competitive athletics at high school level or above in the sport to be coached

Comments: _____

Section 3 - Rules & regulations in the athletic activity being coached:

- I have reviewed and understand the general rules of the sport I am coaching
- I have reviewed and understand the league rules of the sport I am coaching
- (High School only) I have reviewed and understand the CIF regulations of the sport I am coaching

Comments: _____

Section 4 - Child or adolescent psychology, whichever is appropriate to grade level of sports activity:

- Completion of a college-level course in child psychology for elementary positions and adolescent or sports psychology for secondary positions
- Completion of a seminar or workshop on human growth & development of youth
- Prior active involvement with youth in school or community sports program

Comments: _____

Name: _____ Sport: _____

Signature: _____ Date: _____



Holtville Unified School District

CIF-San Diego Section
2131 Pan American Plaza
San Diego, CA 92101
Phone 858-292-8165
Fax 858-292-1375
www.cifsd.org

ETHICS IN SPORTS (COACH)
(Revised 3/09)

I. POLICY STATEMENT

- It is the mission of the California Interscholastic Federation, San Diego Section (CIFSDS) to promote high standards of sportsmanlike and ethical behavior...
Coaches assume the responsibility to teach and demand high standards of conduct of their athletes both on the field of play and in everyday life, in season and out of season.
Coaches are responsible to know and abide by the rules of sport, the CIFSDS, and CIF State rules, regulations, and policies and penalties for violation of these rules.
Coaches agree to accept and abide by determination of the CIFSDS and to demand compliance by parents and athletes under their supervision with any penalties imposed.
It is the coach's responsibility to support the school principal's responsibility to enforce all CIFSDS rules and regulations and to demand high standards of conduct from coaches, athletes, and spectators.
The CIFSDS Board of Managers requires that the following Code of Ethics be issued to and signed by each student-athlete, parent, coach, and officials' association. Penalties for failure to submit a signed Code of Ethics are:
1. Athlete: Ineligibility for participation in CIF-San Diego Section athletics
2. Coach: Restricted from coaching in CIF-San Diego Section contests
3. Officials Association: Not approved to officiate in the CIF-San Diego Section
4. Parent: Prohibition/Removal from attendance at CIF or CIFSDS event
Failure to abide by the standards of behavior as agreed with result in a referral to school-site administration for discipline.

II. CODE OF ETHICS FOR STUDENT-ATHLETE, PARENT/GUARDIAN/CAREGIVER, COACH, CONTEST OFFICIAL

- Comply with the six pillars and 16 Principles of the Pursuing Victory with Honor program (on reverse side).
Be courteous at all times with school officials, opponents, game officials, and spectators.
Exercise self-control.
Know all rules of the contest, of CIF State, and the CIFSDS and agree to follow the rules.
Show respect for self, players, officials, coaches, and spectators.
Refrain from the use of foul and/or abusive language at all times.
Respect the integrity and judgment of game officials.
An athletic director, sports coach, school official or employee or booster club/sport group member may not provide any muscle-building nutritional supplements to student-athletes at any time. A school may only accept an advertisement, sponsor, or donation from a supplement manufacturer that offers only non-muscle building nutritional supplements. A school may not accept an advertisement sponsorship or donation from a distributor of a dietary supplement whose name appears on the label. Permissible non-muscle building nutritional supplements are identified according to the following classes: Carbohydrate/electrolyte drinks; energy bars, carbohydrate boosters, and vitamins and minerals. (Revised - Federated Council May 2007.)
Win with character; lose with dignity.

Accept consequences of conduct deemed inappropriate or in violation of rules.

I have read, understand, and accept the Policy Statement, Code of Ethics, The Pillars and Principles of Pursuing Victory with Honor, and the Violations, Minimum Penalties, and Appeal Process (on attached page) of the CIF-San Diego Section ETHICS IN SPORTS Policy. I agree to abide by this policy while participating and/or being a spectator at CIFSDS athletic events regardless of contest site or jurisdiction.

Signature - Coach

Printed Name

Date

PURSUING VICTORY WITH HONOR

SIX PILLARS OF CHARACTER

TRUSTWORTHINESS

RESPECT

RESPONSIBILITY

FAIRNESS

CARING

GOOD CITIZENSHIP

SIXTEEN PRINCIPLES OF PURSUING VICTORY WITH HONOR

1. The essential elements of character building and ethics in CIF sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. The highest potential of sports is achieved when competition reflects these "six pillars of character."
2. It's the duty of School Boards, superintendents, school administrators, parents, and school sports leadership - including coaches, athletic administrators, program directors, and game officials - to promote sportsmanship and foster good character by teaching, enforcing, advocating, and modeling these "six pillars of character."
3. To promote sportsmanship and foster the development of good character, school sports programs must be conducted in a manner that enhances the academic, emotional, social, physical, and ethical development of student-athletes and teaches them positive life skills that will help them become personally successful and socially responsible.
4. Participation in school sports programs is a privilege, not a right. To earn that privilege, student-athletes must abide by the rules, and they must conduct themselves, on and off the field, as positive role models who exemplify good character.
5. School Boards, superintendents, school administrators, parents, and school sports leadership shall establish standards for participation by adopting and enforcing codes of conduct for coaches, athletes, parents, and spectators.
6. All participants in high school sports must consistently demonstrate and demand scrupulous integrity and observe and enforce the spirit as well as the letter of the rules.
7. The importance of character, ethics, and sportsmanship should be emphasized in all communications directed to student-athletes and their parents.
8. School Boards, superintendents, school administrators, parents, and school sports leadership must ensure that the first priority of their student-athletes is a serious commitment to getting an education and developing the academic skills and character to succeed.
9. School Boards, superintendents, principals, school administrators, and everyone involved at any level of governance in the CIF must maintain ultimate responsibility for the quality and integrity of CIF programs. Such individuals must assure that education and character development responsibilities are not compromised to achieve sports performance goals and that the academic, social, emotional, physical, and ethical well-being of student-athletes is always placed above desires and pressure to win.
10. All employees of member schools must be directly involved and committed to the academic success of student-athletes and the character-building goals of the school.
11. Everyone involved in competition including parents, spectators, associated student body leaders, and all auxiliary groups have a duty to honor the traditions of the sport and to treat other participants with respect. Coaches have a special responsibility to model respectful behavior and the duty to demand that their student-athletes refrain from disrespectful conduct including verbal abuse of opponents and officials, profane or belligerent trash-talking, taunting, and inappropriate celebrations.
12. School Boards, superintendents, and school administrators of CIF member schools must ensure that coaches, whether paid or voluntary, are competent to coach. Training or experience may determine minimal competence. These competencies include basic knowledge of: 1) The character building aspects of sports, including techniques and methods of teaching and reinforcing the core values comprising sportsmanship and good character. 2) The physical capabilities and limitations of the age group coached as well as first aid and CPR. 3) Coaching principles and the rules and strategies of the sport.
13. Because of the powerful potential of sports as a vehicle for positive personal growth, a broad spectrum of school sports experiences should be made available to all of our diverse communities.
14. To safeguard the health of athletes and the integrity of the sport, school sports programs must actively prohibit the use of alcohol, tobacco, drugs, and performance-enhancing substances, as well as demand compliance with all laws and regulations, including those related to gambling and the use of drugs.
15. Schools that offer athletic programs must safeguard the integrity of their programs. Commercial relationships should be continually monitored to ensure against inappropriate exploitation of the school's name or reputation. There should be no undue interference or influence of commercial interests. In addition, sports programs must be prudent, avoiding undue financial dependency on particular companies or sponsors.
16. The profession of coaching is a profession of teaching. In addition to teaching the mental and physical dimension of their sport, coaches, through words and example, must also strive to build the character of their athletes by teaching them to be trustworthy, respectful, responsible, fair, caring, and good citizens.

VIOLATIONS, MINIMUM PENALTIES, AND APPEAL PROCESS

(Applicable to players and coaches from time of departure for contest until time of return.)

ACT

MINIMUM PENALTIES*

EJECTION POLICY:

Any coach, team attendant, or spectator ejected by a contest official from any contest for any reason, at any level, is suspended indefinitely from participation, practice, or attending (site and sound) any sports contest, until the first of the following occurs: the ejected person serves the tentative penalty recommended by the commissioner; or a meeting is held among the school administration, coach, player, and custodial parent(s)/guardian(s) with CIFSDS staff member(s) to discuss and impose an appropriate penalty which is served before participation resumes.

Any player ejected by a contest official from any contest for any reason is suspended from participation in the next contest(s) until the tentative penalty recommended by the commissioner is served; or a meeting is held among the school administration, coach, player, and custodial parent(s)/guardian(s) with CIFSDS staff member(s) to discuss and impose an appropriate penalty which is served before participation resumes. **Players are permitted to practice with the team and attend contests, but not in game uniform, during the period of suspension. (Approved June 3, 2008, Board of Managers).** Meetings will be scheduled at a time to be announced. There is no appeal of the Commissioner's decision. Telephonic and electronic meetings are not permitted.

Additionally, any person ejected (coach, player, spectator) is required to attend a CIFSDS Ethics In Sports Sportsmanship Meeting, which will be held at a time to be announced. Failure to attend the sportsmanship meeting will result in immediate suspension of athletic eligibility or attendance (site and sound) at contests or practices until such time as the ejected person attends a Sportsmanship Meeting. (Approved June 7, 2005, Board of Managers).

1. Behavior resulting in ejection of athlete or coach from contest

2. Illegal participation in next contest by athlete ejected from previous contest.

Ineligibility for remainder of season for athlete. A written appeal may be made by the individual or school to the commissioner.

A coach, who permits participation by a player ejected from a previous contest, knowingly violates a CIF or San Diego Section rule, and penalty may include a sanction to the school, coach, or suspension of membership.

3. Second ejection of athlete or coach from any contest during one season.

Ineligibility of athlete for remainder of season or suspension of coach for remainder of season. A written appeal may be made by the school principal within two school days to the commissioner for reduction of penalty. Official to make report by the next school day to the commissioner.

4. When an athlete leaves the bench area or fielding position to begin a confrontation or leaves the bench area or fielding position to join an altercation.

Ejection from the contest for those designated by the official, ineligibility for the next contest, probation for remainder of season. Those players involved are later identified, ineligible for next contest and probation for remainder of season. A written appeal may be made by the individual(s) or school to the commissioner. Official to make report by the next school day to the commissioner.

A similar infraction of this act by the same athlete(s) during the same season will result in termination of the season for the athlete(s) concerned. A written appeal may be made by the school principal to the Commissioner.

5. When more than two athletes leave the bench area or fielding position to begin a confrontation or leave the bench area or fielding position to join an altercation.

Contest will be stopped by officials and coaches. Ejection from the contest for those athlete(s) designated by the officials. The team(s) that left the bench area must forfeit the contest, record a loss, and the team(s) and player(s) placed on probation for the remainder of the season. A written appeal may be made by the school(s) principal to the commissioner. A second infraction will result in cessation of the season for the team(s) and/or athlete(s). A written appeal may be made by the school(s) principal to the commissioner. Official to make report by the next school day to the commissioner.

If the act occurs in the CIF-San Diego Finals, and both teams are charged with a forfeit, there will be no champion. A written appeal may be made by school(s) principal to the commissioner. Official to make report by the next school day to commissioner.

6. Other acts committed by individuals or teams or acts committed at end of season.

Commissioner, as authorized by Green Book, to determine and implement penalties up to and including career suspension for individuals and following year penalties for teams.

7. Use of an ineligible player in a contest.

If a team uses an ineligible player in a contest(s), the contest(s) shall be forfeited. The number of forfeited contest(s) exceeds the maximum permitted in accordance with the CIFSDS Forfeit Policy (see Green Book) the team shall be excluded from CIFSDS playoffs.

If an ineligible individual is permitted to participate in an individual sport, that individual is excluded from playoffs, and the school is subject to penalties for a willful violation of a rule.

*Commissioner, as authorized by Green Book, may determine and implement additional penalties up to and including career suspension for individuals and following year penalties for teams.

Signature of Applicant: _____ Date: _____