

**Citizen's Oversight Committee Meeting
Minutes – October 24, 2007**

Present

David Bradshaw, Pete Mellinger, and J.P. Wells. The meeting began at 5:30 p.m.

Adoption of Agenda

Moved by Member Mellinger, seconded by Member Bradshaw to adopt the agenda for as presented. Passed by unanimous vote 2 - 0.

J.P. Wells opened the meeting explaining what the meeting would cover,

a) Election of Committee Clerk

John Paul Wells suggested to have one of the committee members as the clerk. The committee suggested to have John Paul or someone else take minutes and give them to Carol for typing and to mail them out to the members. Motion made by Member Mellinger, seconded by Member Martinez to appoint John Paul Wells as Committee Clerk. Passed by unanimous vote 3 - 0.

b) Update on construction/modernization

Dave Vosper reported that the Middle School modernization is complete and has now entered the "warranty phase". The High School modernization will be ready by the end of November. The only thing left that will be missing are the exterior lights for the building. The lights are located on all four sides of the building. They will try to "punch" tomorrow. The library and home economic buildings went really well. They decided to drop the ceilings. This will complete the modernization for the high school, except for the gym. John Paul stated that the joint use facility should begin in February 2006. This project will take approximately ten months to complete. Jimmy Sanders has an old set of plans for the gym that have been DSA approved. The scope of the work for the gym is questionable at this time. The a.c. for the gym is the District's number one priority.

c) Bond Expenditures by site

John Paul distributed information regarding expenditures through June 30, 2005 and also through September 30, 2005. The expenditures were broken down specifically by sites. This does not include State monies. The Nielsen billings were separated by sites as well. The invoices have been broken down by projects. The district fiscal year runs through June of each year. The bond fund balance was \$823,486.84 ending June 30, 2005 and \$562,556.10 ending September 30, 2005. The District anticipates that the next bond sale of \$2.5 million will take place in Dec of 2006 or early 2007. John Paul also reported a potential cash flow problem from the District's State Funding, as HVAC monies are pending in the amount of approximately \$450,000. Dave Vosper reported that the estimated **Citizen's Oversight Committee Meeting Minutes - November 15, 2005**

cost for the joint use facility is estimated at \$4 million. The food services department would be housed in this building at the high school.

d) Approval of the 2003-04 Annual Report (10/11/03 through 10/10/04)

Mr. Cameron distributed the Annual Report to the members. He suggested forwarding the report to the Governing Board and a copy to the Holtville Tribune. The community should be aware that everything is current. Mr. Cameron is open for suggestions regarding the report. The most recent

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audit was done through June 2005. Mary Bornt suggested that a footnote be added to the report providing the date the audit was released. This will provide the public an explanation why the report appears to be late. Mary suggested stating something as simple as one sentence that would indicate that “the report is based upon an audit report released in 2005”. Moved by Member Bornt, seconded by Member Mellinger to approve the report, provided that the above mentioned footnote be added and forward it to the Governing Board. A copy of this letter will be forwarded to the Holtville Tribune as well. Passed by unanimous vote 3 - 0.

e) Authorize the issuance of 2004-05 Report (10/11/04 through 06/30/05)

For the 2004-05 report, the auditors will be here again by the end of the month. Mr. Cameron requested authority to issue the 2004-05 annual report upon receipt of the auditors report. Mr. Cameron also suggested that the reporting period be changed to coincide with the district’s financial calendar. This will align the committee annual reports with the District’s annual financial audit. Moved by Member Mellinger, seconded by Member Bornt to authorize the issuance of 2004-05 Report (10/11/04 through 06/30/05). Passed by unanimous vote 3 – 0.

4. Adjournment

Motion by Member Martinez, seconded by Member Mellinger to adjourn the meeting. The meeting adjourned at 6:45 p.m. Passed by unanimous vote 3 – 0.